

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A-E Based on record review: S1 failed to notify within 24 hours of the incident the Licensing Section and other appropriate agencies of the following critical incident : On 12/4/17, C1, a 19 month old child, was found alone in the hall near the office of the facility by S2. According to the video from 12/4/17, C1 appears alone in the hallway of the facility at 15:03:52. C1 appears alone in the hallway off and on in the video from 15:03:52 until 15:11:49 when C1 is out of sight of the camera. Based on the video, C1 is alone in the hallway from 15:03:52 until 15:11:49. Therefore, C1 is alone in the hallway 7 minutes and 57 seconds. Licensing was not notified within 24 hours of the incident as evidenced by the Critical Incident Report dated 12/15/17, and the incident date on the report of 12/4/17. The parent of C1 was not immediately notified of the incident as evidenced by the Critical Incident Report showing the parent was notified on 12/15/17, and showing the incident occurred on 12/4/17.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review:

The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time. On 12/4/17, the manual classroom log sheet used by the teachers for the Toddlers 2 class showed 9 children present. The parent sign in sheet did not reflect all children signed in on the manual classroom log. The parent sign in was missing three children, C2, C3 and C4, listed on the manual classroom log.

On 12/28/17, Licensing Specialist obtained census of center at 12:00 pm. The census was 56. The daily attendance record shows 51 children present. The daily attendance record did not accurately reflect children on premises.

Statement of Deficiencies

1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711-A-B-D-G Based on interview(s): child to staff ratio was not met for children of the following ages: 8 children age 1-2 years old with 1 staff. The required ratio for children of this age is 7 children per 1 staff person. According to S27 and S4, on 12/4/17, S27 left S4 alone in a classroom with 8 children 1-2 years old. According to the video dated 12/4/17, S27 was not in the classroom at the time the video starts, 15:03:00, and S27 returned to the classroom at 15:03:45. S27 was not in the classroom for at least 45 seconds. The video does not show when S27 left the classroom. According to a written statement provided by S1 dated 12/28/17, S1 was aware the classroom did not meet child/staff ratio at the time of the incident. According to S1's statement, there were 8 children 1-2 years old left alone with S4 and the correct ratio is 7:1 for this age group.

1713-A&B&C: Supervision

Not Met

1713-A&B&C:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713 A&B&C: Based on Observations: Children were not supervised at all times in the center as evidenced by: A video dated 12/4/17, shows C1, a 19 month old child, alone in the hallway of the center from 15:03:52 to 15:11:49. The video shows C1 alone in the hallway of the center for 7 minutes and 57 seconds.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following:

documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review: There was no documentation of a completed state central registry disclosure form (SCR 1) on site and available for review at the center prior to a previously completed form expiring (1705.B). One of thirty-one staff, S30, failed to have documentation of the completed form. S30's SCR form is dated 12/8/16 and expired on 12/8/17. S30 was present in the facility on 12/11/17.