# Statement of Deficiencies

### 1507.B.: Daily Attendance Records - Staff and Owners

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

- 1. include the first and last name of the staff member or owner and arrival and departure times;
- 2. accurately reflect the staff members and owners on the center premises at any given time; and
- 3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review/observation: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by on 12/19/18 Specialist observed S1-S3 in the center but S1-S3 were not signed into the centers Daily Attendance Log..

## 1713.A.&B.&C.: Supervision

1713.A.&B.&C.:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713.B Based on observations: Children were not under supervision at all times as on 12/19/18 when Specialist arrived at center, Specialist observed S3 with 6 children in room #1 and 2 children alone in room #2. Specialist walked into room #2 and looked to see if a staff was present in the room but did not see anyone. Specialist observed S2 walk out of the kitchen into room #2. S2 stated that she was the teacher, joined S3 as they combined the children together and brought one of the children to the infant room.

## 1715.A.1.&3.: Staff Records and Personnel Files

1715.A.1.&3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: 1. an application or staff information form containing the following information:

a. name;

b. date of birth;

c. home address and phone number;

d. training,

e. work experience;

f. educational background;

g. hire date; and

h. first day onsite working with children;

3. Upon termination or resignation of employment, the last date of employment and reason for leaving;

#### Finding:

1715-A.1.&3. Based on record review/interview: Provider did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, first day on site working with children, upon termination or resignation of employment, the last date of employment, reason for leaving, for staff: S6.

### Not Met

Not Met

Not Met

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## 1719.A.&B.: Orientation Training

## Not Met

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- 1. child development;
- 2. child guidance;
- 3. learning activities;
- 4. health and safety;
- 5. shaken baby prevention; and
- 6. CPR and first aid, as applicable.

## Finding:

1719.A.&B. Based on record review: On 12/19/18, Provider lacked documentation that 1 of 6 staff, S6, received orientation within seven days of the first day present at the center and prior to having sole responsibility for any children, and received additional orientation within thirty days of date of hire.

## 1907.E.2.: Cribs Free of Toys and Other Soft or Loose Bedding

1907.E.2.: Cribs shall be free of toys and other soft or loose bedding, including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges when the child is in the crib.

#### Finding:

1907.E.2. Based on observations: The center's cribs were not free of loose bedding (including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges) while the child was in the crib as evidence by on 12/19/18, Specialist observed a loose blanket in the crib with an infant. The blanket was removed from the crib before Specialist left the room.