

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review/observations: The center attendance record for 12/18/17 failed to accurately reflect the staff members on the center premises. S1 was not present upon Specialist arrival. Specialist noted that S1 was signed in for 7:30 am and signed out for 3:30 pm. S1 failed to sign out and back in when she left the center on 12/18/17.

1703.B: Visitors - CBC/Accompanied

Not Met

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visit or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1703.B Based on record review: The center failed to have documentation that O1 who was in the center on 12/7/17 was accompanied at all times by paid, adult staff member not otherwise counted in child to staff ratios.

1711-K: Non-vehicular Excursions - Minimum Child to Staff Ratio

Not Met

1711-K: Non-vehicular Excursions - Minimum Child to Staff Ratios

1. Minimum child to staff ratio, plus one additional adult, shall be met for all non-vehicular excursions.
2. An adult staff member from the center shall be present with each group of children.
3. At no time shall a child or group of children be left alone without an adult staff member present unless the child is supervised by the child's parent or designated representative authorized in writing by the parent on the non-vehicular excursions.

Finding:

1711-K Based on record review: The center failed to have an additional adult on 12/6/17 when a non-vehicular excursion was conducted on the center parking lot. Only one staff(S2) was present as evidence by review of the non-vehicular excursion record.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review: The center failed to have documentation of a current, completed state central registry form for S3. S3 transferred from a different center but failed to complete a SCR-1 for the current location. The SCR-1 reviewed was dated 7/31/17.

1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921-E Based on record review: The center failed to have documentation of Tornado drills for March, April, May, and June of 2017.

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2101-A.9: Vehicle - Safety Inspection

Not Met

2101-A.9: Each vehicle shall have evidence of a current safety inspection.

Finding:

2101-A.9 Based on observations:
The center vehicle failed to have a current safety inspection. Inspection expired 09/17.
