

## Statement of Deficiencies

### 1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103.A.-D. Based on interview(s) and observations at 10:00 AM on 12/16/2020, S1 failed to notify the Department on a Critical Incident form within 24 hours or notify the involved child's parent of an allegation of abuse received. S1 stated on 12/07/2020, a Child Welfare Representative, O3, came to the center and alerted her of an allegation of abuse towards C1, age two-years-old, occurring in the center on 12/01/2020. It was alleged O2 observed S2 use an inappropriate physical restraint on C1 for an hour. S1 stated this was not possible as O2 was only at the center for an hour and C1 was not in the class the majority of that time. C1 was in the class when she arrived; however, he was removed shortly thereafter and served breakfast. S1 provided video of the incident; and, O3 was unable to validate the allegation. Due to this, S1 did not notify the Department or C1's parent.

Corrective Action Plan: Effective 12/16/2020, S1 stated she will review the mandated reporter guidelines and ensure she reports any allegation of abuse appropriately to ensure this is not cited again.

### 1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

- B. Minimum child to staff ratios shall be met at all times.
1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
  2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711.A&B&D&G: Based on observations and interviews at 9:15 AM on 12/16/2020, center staff failed to meet the required child to staff ratio for children of the following ages: 11 children ages one through two-years-old with 1 staff, S4. The required ratio for children of this age is 7 children per 1 staff person. Specialist observed child to staff ratio was met prior to departure.

Corrective Action Plan: S1 stated effective 12/16/2020, will adjust staffing schedules to ensure this deficiency is not cited again.

### 1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

#### Finding:

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1807.B: Based on observations and interviews at 9:15 AM on 12/16/2020, a CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each staff member, prior to the person being present at the center or performing services as evidence by: Specialist observed S3 present in Building #1 of the center working in the kitchen. S1 stated she is in the process of training S3 to work in the kitchen. S3 left prior to Specialist departure.

Corrective Action Plan: Effective 12/16/2020, S1 stated she will ensure she does not start a staff member prior to them obtaining a CCCBC to ensure this deficiency is not cited again.

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