

## Statement of Deficiencies

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review: The Provider lacked documentation of a daily attendance record for children that included the time of arrival and departure of each child and the first and last name of the person to whom the child was released for 11/30/15.

### 1509-A.8. a-b: Behavior Management Policy

Not Met

1509-A.8. a-b: Behavior Management Policy

Each center shall develop and implement a written behavior management policy describing the methods of behavior guidance and management that shall be used at the center.

The behavior management policy shall prohibit children from being subject to any of the following:

- i. physical or corporal punishment which includes but is not limited to yelling, slapping, spanking, yanking, shaking, pinching, exposure to extreme temperatures or other measures producing physical pain, putting anything in the mouth of a child, requiring a child to exercise, or placing a child in an uncomfortable position.
- ii. verbal abuse, which includes but is not limited to using offensive or profane language, telling a child to "shut up", or making derogatory remarks about children or family members of children in the presence of children;
- iii. the threat of a prohibited action even if there is no intent to follow through with the threat;
- iv. being disciplined by another child;
- v. being bullied by another child;
- vi. being deprived of food or beverages;
- vii. being restrained by devices such as high chairs or feeding tables for disciplinary purposes; and
- viii. having active play time withheld for disciplinary purposes, except timeout may be used during active play time for an infraction incurred during the playtime.

#### Finding:

1509-A.8. a-b Based on interview(s): Provider used a prohibited method of discipline as a child was subject to physical punishment. S1 stated she has on one or two occasions taken C8, her daughter, into the centers restroom and spanked her hand when she was misbehaving.

### 1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
  2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711-A-B-D-G Based on observations: The Provider failed to meet the required child to staff ratio for children of the following ages: 7 children, C1-C7, age infant to 3 with 1 staff. The required ratio for children of this age is 5 children per 1 staff person. S1 had C8 picked up from the center so that S2

## Statement of Deficiencies

could care for the 7 other children while she gave prospective parents a tour of the center. S2 failed to meet child/staff ratio due to C2 being an infant and S2 could only care for a maximum of 5 children at one time with C2 in the group.

-11/3/15 from 6:53 am until 7:34 am S1 was alone with 5 children -11/4/15 S1 was alone with 4 children from 6:48am until 7:10 am. -11/5/15 S1 was alone with 4 children from 6:58am until 7:09 am.-11/6/15 S1 was alone with 4 children from 6:52am until 7:22 am.-11/9/15 S1 was alone with 4 children from 7:00am until 7:19 am.-11/10/15 S1 was alone with 5 children from 6:58 am until 7:14 am.-11/11/15 S1 was alone with 4 children from 6:58 am until 7:07 am.-11/12/15 S2 was alone with 2 children from 6:58 am until 7:07 am.-11/16/15 S1 was alone with 3 children from 6:57 am until 7:02 am.-11/19/15 S2 was alone with 5 children from 6:46 am until 7:48 am.-11/20/15 S1 was alone with 2 children from 6:56 am until 7:09 am.-11/25/15 S1 was alone with 3 children from 6:49 am until 7:11 am.-12/1/15 S1 was alone with 4 children from 6:39 am until 7:46 am.-12/2/15 S1 was alone with 2 children from 6:35 am until 6:59 am.-12/3/15 S1 was alone with 2 children from 6:41 am until 7:01 am.-12/4/15 S1 was alone with 2 children from 6:22 am until 7:00 am.-12/7/15 S1 was alone with 3 children from 6:27 am until 7:00 am.-12/8/15 S1 was alone with 2 children from 6:36 am until 7:01 am.-12/9/15 S1 was alone with 2 children from 6:44 am until 7:05 am.-12/11/15 S1 was alone with 2 children from 6:42 am until 7:01 am.-12/14/15 S1 was alone with 3 children from 6:37 am until 7:01 am.-12/15/15 S1 was alone with 3 children from 6:54 am until 7:02 am.-12/16/15 S1 was alone with 2 children from 6:51 am until 6:58 am.

### 1715-A.4: Criminal Background Check

**Not Met**

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding:

1715-A.4 Based on record review:Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 1 of 1 staff, S3, prior to the individual(s) being present in the childcare facility (1703.A) S3's date of hire is 12/1/15 was was present in the center on 11/30/15.