

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B: Daily Attendance Records-Staff and Owners: Based on record review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S3 failing to sign out 11/1 and 11/29/17, S11 failing to sign out on 11/3/17 and 11/10/17, and S2 failing to sign out on 11/16/17.

1707-A.1&2: Required Staffing - Director/ Director Designee

Not Met

1707-A.1&2: Each center shall have a qualified director or qualified director designee.

1. The director or director designee shall be an on-site, full-time staff person at the center during the day time hours of operation (prior to 9:00 p.m.).
2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

Finding:

1707-A.1: Required Staffing- Director/Director Designee: Based on record review: The center did not have a qualified Director who is an on-site full time staff person at the center during the day time hours of operation (prior to 9:00 p.m.) and responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met. S11, center director, was present an unknown amount of hours during the week of 11/6/17-11/10/17 due to not signing in an out accurately on her only day present, 11/10/17, S11 was present at the center 24 hours during the week of 11/13/17-11/17/17, S11 was not present at the center at all during the week of 11/20/17-11/24/17, S11 was present 24.50 hours during the week of 11/27/17-12/1/17, S11 was present at the center for 24.50 hours during the week of 12/4/17-12/8/17, and S11 was not present at the center during the week of 12/11/17-12/15/17. S11 failed to be on site full time hours of 32 hours per week for the last 6 weeks.

1703.B: Visitors - CBC/Accompanied

Not Met

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visit or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1703.B Visitors- CBC/Accompanied: Based on record review: A satisfactory fingerprint based CBC was not obtained for each independent contractor, O1 and O2, prior to the person being present at the center or performing services as evidence by: the independent contractor log identifies that O1 and O2 was on the center premises on 12/7/17, and 12/13/17 and the center failed to have current satisfactory finger based CBC or affidavit for O1 and O2. The Center also did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied independent contractors at all times while they were on the center premises.