

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

** NEW** 1507-A Based on record review/observations:

The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 16 children were present and 11 children were signed in on the log. S1 corrected during the licensing visit by indicating the times the five children that were not signed in on the log came on the morning of 12/13/2017.

The daily attendance log for children did not include the time of arrival and departure of each child and the name of the person to whom the child was released.

- On 12/11/2017, two (C13,C11) of 16 children were not signed in on the log but were signed out of the center for that day.
- On 12/11/2017, four (C3, C4, C14, C12) of 16 children were not signed out on the children's log.
- On 12/12/2017, C3 and C14 were not signed out on the log.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review/interview(s):

The center does not maintain documentation of a daily attendance record for substitutes and after care teachers to include the time of arrival and departure to indicate when working on premises.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review/interview(s): Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for S2, S10 and S11 prior to the individual(s) being present in the childcare facility (1703.A).

- S11's date of hire is 08/01/2017. S1 stated S11 started with children on 08/10/2017, the first day of school. S11 did have a letter from the Archdioceses of New Orleans dated 07/03/2017 indicating no criminal conviction has been found that would prevent S11 from being hired under the applicable policy of the Archdiocese of New Orleans. S11's file did not have the actual CBC from Louisiana State Police to accompany the letter from the Archdiocese.

- S10's hire date is 08/10/2017. S10's CBC is dated 08/17/2017. S10's letter from the Archdioceses of New Orleans is dated 08/22/2017. S1 stated S10 is an after care teacher and does not sign in to indicate when S10 was on premises.

- S2's date of hire is 08/28/2017. S2 does not have a satisfactory criminal background check on file. S1 stated S2 only works in the daycare and not the school as a teacher. S1 stated S2's sign in could not be accessed for dates before 09/07/2017 but did start on 0/28/2017. According to S2's computerized sign in log, S2 worked for the months of September 2017, October 2017 November 2017 and 12/01/2017, 12/4/2017, 12/5/2017, 12/06/2017, 12/07/2017, 12/08/2017, 12/11/2017, 12/12/2017 and was on premises 12/13/2017 during the licensing visit. S2 left premises at 12:03pm due to not having a CBC on file.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review:

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The center failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center(1705.A). - S2's date of hire is 08/28/2017. According to documentation, S2 signed a SCR1 form on 09/21/2017. S1 stated S2's sign in could not be accessed for dates before 09/07/2017 but did start on 0/28/2017. According to S2's computerized sign in log, S2 worked for the months of September 2017, October 2017 November 2017 and 12/01/2017, 12/4/2017, 12/5/2017, 12/06/2017, 12/07/2017, 12/08/2017, 12/11/2017, 12/12/2017 and was on premises 12/13/2017 during the licensing visit.

1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

Finding:

1719-A.-B. Based on record review: The center lacked documentation that S11 received orientation within seven day of the date of hire and additional orientation within thirty days of date of hire.

1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

Finding:

1915 B & C Based on record review: There was no documentation of immediate notification to the parent when the following occurred to children:

- On 10/16/2017, C3 and another child ran into each other and C3 received a red mark above the right eye at 9:05am. There was no documentation of a time of notification.
- On 12/04/2017, C4 fell and hit his face on a table at 11:04:22am. There was no documentation of a time of notification
- On 09/1/2017, C10 received a scratch to the back of the neck that left a mark. There was no time of notification documented.

There was no documentation of incidents of incidents, injuries and accidents for the following:

- On 09/12/2017, C5 hit another child with a block on the right eye and left a mark. There is no documentation of an injury to the child that was hit with the block.
- On 09/14/2017, C3 bit another child "very hard" on the right hand index and middle fingers that left a mark. There is no documentation of an injury to the child that was bit.