

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review: At approximately 10:09am, S1 failed to have a staff and owner's daily attendance record that accurately reflect persons on the child care premises at any given time. The Specialist observed S3 on premises, however there was no documentation of S3's arrival time. S3 stated she arrived at 8:00am. S3 stated she put her arrival time for 12/11/19 in the sign out area of 12/10/19. S3 stated she left at 4:30pm on 12/10/19.

Corrective Action Plan: S1 stated she will be sure to remind staff to sign in and out.

1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915.A. Based on record review: At approximately 1:33pm, S1 failed to have documentation of an explanation from the parent or child when something was observed for the following:

- On 10/24/19, a child had a busted upper lip
- On 10/3/19, a child had a scratch by the right eye
- On 9/3/19, a child had a cut in the hair near side
- On 8/26/19, a child had a star on the left eye
- On 11/6/19, a child had a scratch on face

Corrective Action Plan: S1 stated she will have a designated person in each classroom to check the children at arrival and document the observation and explanation from the parent or child including "parent said" or "child said".

1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919. B. Based on observations: At approximately 11:35am, S1 failed to have menu substitutions or additions posted on or near the menus. The posted lunch menu listed the following: All American Cheeseburger, and Fresh Carrots. However the Specialist observed the following served for lunch: Hot Dogs on Bun, Carrots, Apples, and Milk. S1 stated the menu was switched with yesterday's menu. S1 was advised that the menu must list all items that will be served prior to the meal being served.

Corrective Action Plan: S1 stated she will make sure the menu is updated prior to the meal being served.

Statement of Deficiencies

1921.A.: Emergency Preparedness and Evacuation Planning

Not Met

1921.A.: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds, including food and formula;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

Finding:

1921.A. Based on record review: At approximately 12:08pm, S1 failed to have a complete written multi-hazard emergency and evacuation plan that includes the following:

4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
7. include a system to reunite children and parents following an emergency;
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

Corrective Action Plan: S1 stated S2 will update the emergency plan, and they will conduct an emergency practice drill before the next Licensing visit.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review: At approximately 11:22am, S1 failed to have documentation that tornado drills were conducted at various times of the day to include all children. There was no documentation that a tornado drill was completed in March - June 2019. S1 stated she remembers completing the drills, however was unable to find them.

Corrective Action Plan: S1 stated she will complete a tornado drill before the next Licensing visit.

2101.A.13.: Appropriate Driver's License

Not Met

2101.A.13.: The center shall maintain a copy of a valid appropriate Louisiana or other state-issued driver's license for all individuals who drive vehicles used to transport children, whether said drivers are staff members or contracted drivers.

Finding:

2101.A.13. Based on record review: At approximately 12:48pm, S1 failed to have documentation for all individuals, whether said drivers are staff members or contracted drivers who drive vehicles to transport the children have a copy of a valid appropriate Louisiana or other state-issued driver's license. There is no documentation of the driver's license for O1 and O2. O1 is the driver for daily transportation. O2 was the driver for the field trip taken on 11/8/2019.

Corrective Action Plan: S1 stated she would contact personnel at Apple Bus Company to have a copy of O1 and O2's driver's licenses emailed to her.

2105.E.: Field Trip - Record

Not Met

2105.E.: A written record for each field trip shall be maintained and shall include the following:

1. date, destination(s) and method of transportation;
2. names of all the children being transported in each vehicle;
3. names of the driver, staff members and other adults being transported in each vehicle;
4. names of other adults who joined the field trip at the destination(s) to assist with supervision of children; and
5. the presence of each child each time the children enter or exit the vehicle.

Finding:

Statement of Deficiencies

2105.E. Based on record review: At approximately 12:32pm, S1 failed to have a complete record of all field trips taken as it did not include the names of all the children being transported in each vehicle, and the presence of each child each time the children enter or exit the vehicle. S1 provided documentation of a field trip taken on 11/8/2019 with 21 children. There was no documentation listing the names of the children who attended the field trip.

Corrective Action Plan: S1 stated she will have S2 print all four pages of the Field trip Transportation Log via the Licensing website.
