

## **Statement of Deficiencies**

### **1715-A.4: Criminal Background Check**

**Not Met**

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

**Finding:**

1715-A.4 Based on record review: There was no documentation of a completed criminal background check waiver, prior to S24 being present in the childcare facility (1703.A), available for review during the licensing inspection. S1 had documentation of a receipt from St Charles Parish Sheriff's Office dated 8/15/17 for submission of fingerprints on S24. There was no documentation of completion of the certification of no convictions of prohibited crimes form on S24. S24's date of hire is 9/28/17. The criminal background check on S24 has not been received. Specialist observed S24 present on the childcare premises during the licensing inspection. Corrected during the licensing inspection. S24 completed the certification of no convictions of prohibited crimes form.

### **1901-C: End-of-Day Check**

**Not Met**

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

**Finding:**

1901-C Based on record review: S13 did not maintain documentation that the entire center and play yard was checked after the last child departs to ensure that no child is left unattended at the center. The last documented entry by S13 was on 12/1/17.