

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A-E.4 Based on interview(s): The facility failed to notify Child Care Licensing within 24 hours of a reportable critical incident as evidenced by, the facility had an incident to occur in the facility on 12-4-17, whereby a child (C-2) that is enrolled in the facility dragged another child (C-1) by his feet across the floor of a classroom in an attempt to place the child in time out. Per staff interviews, the children were unsupervised at the time of this incident. This resulted in C-1 sustaining two carpet burns to C-1's back. Per interview with S-1, S-1 admitted that she was made aware of the incident by O-2 and O-3 on 12-7-17 when they visited the facility on this date to investigate the incident. S-1 failed to complete a critical incident report and submit this information to Child Care Licensing once she was made aware of the incident.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A Based on Record Review/Interviews: Children who left and returned to the center during the day were not signed in/out as required. Specialist reviewed the facility's daily attendance logs for 12-4-17 and observed that the following children failed to be signed in and/or out of the facility on 12-4-17 ; C-1, C-3, C-4, C-7, C-8, C-9, C-10, C-11 and C-12. Specialist also observed from reviewing the children's daily attendance log from 12-4-17, that C-2, C-5 which are students enrolled in the on campus Life Academy School failed to be signed into the after care child care program on this date.

1507-E: Daily Attendance Records - Visitors

Not Met

1507-E: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E Based on Record Review/Interview: The center's visitor's daily attendance record did not accurately reflect when a Visitor was on the child care premises as evidenced by, per Specialist interview with S-1, S-1 advised Specialist that O-2 and O-3 visited the facility on 12-7-17 and both visitors failed to sign in and out of the facility on this date. S-1 indicated that O-2 arrived in the facility shortly after 9 am (exact time unknown) and O-3 visited the facility after 4 pm (exact time unknown) to investigate the incident between C-1 and C-2 that occurred on 12-4-17 .

Statement of Deficiencies

1509-A.8. a-b: Behavior Management Policy

Not Met

1509-A.8. a-b: Behavior Management Policy

Each center shall develop and implement a written behavior management policy describing the methods of behavior guidance and management that shall be used at the center.

The behavior management policy shall prohibit children from being subject to any of the following:

- i. physical or corporal punishment which includes but is not limited to yelling, slapping, spanking, yanking, shaking, pinching, exposure to extreme temperatures or other measures producing physical pain, putting anything in the mouth of a child, requiring a child to exercise, or placing a child in an uncomfortable position.
- ii. verbal abuse, which includes but is not limited to using offensive or profane language, telling a child to "shut up", or making derogatory remarks about children or family members of children in the presence of children;
- iii. the threat of a prohibited action even if there is no intent to follow through with the threat;
- iv. being disciplined by another child;
- v. being bullied by another child;
- vi. being deprived of food or beverages;
- vii. being restrained by devices such as high chairs or feeding tables for disciplinary purposes; and
- viii. having active play time withheld for disciplinary purposes, except timeout may be used during active play time for an infraction incurred during the playtime.

Finding:

1509-A.8. a-b Based on interview(s)/ Record Review: The facility failed to adhere to their Behavior Management Policy as evidenced by, the facility had an incident on 12-4-17 whereby a child (C-1) was disciplined by another child (C-2) in the facility on 12-4-17 between the hours of 3:45pm-4pm (exact time unknown). Per interview with S-1, C-2 admitted that she and C-1 got into a verbal argument about C-1 wanting to play with his electronic tablet on the child care premises, which is against the facility's rules and regulations. C-2 attempted to take away C-1's Electronic Tablet and place C-1 in time out in a nearby corner of the classroom. C-1 fell to the ground and C-2 attempted to move C-1 to the nearby corner of the classroom by dragging C-1 by his feet across the carpeted floor. C-1 sustained two carpet burns to his back as a result of C-2 dragging the child by his feet on the carpeted floor. Specialist learned through staff interviews that the children were unsupervised at the time of this incident.

1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.A,B,D,G Based on Record Review/ staff Interviews: The Facility failed to meet the required child staff ratio on 12-4-17 for the following age group 5-12 years old as evidenced by, Specialist learned through staff interviews that 8 children ages 5 -12 were alone in classroom #1 on 12-4-17 from approximately 3:45 pm until 4:00pm (exact time unknown), Specialist was unable to determine the exact time that the children were unsupervised. Per staff interviews, the children's teacher (S-2) was in an unlicensed area of the facility (the gym) with a group of children. S-2 stated that she did not know that the children had arrived into the facility and entered into the classroom on 12-4-17. S-2 stated that she went to the classroom with the children around 3:55 pm - 4pm (exact time unknown) once she was made aware that the children had arrived in the facility.

Statement of Deficiencies

1713-A&B&C: Supervision

Not Met

1713-A&B&C: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G or when being provided services by therapeutic professionals as defined in 103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713.A,B, & C Based on Staff Interviews: Children were not under supervision at all times as evidenced by, the facility had a group of 8 children ages 5-12 years old in a classroom (#1) from approximately 3:45 pm-4pm exact time unknown. S-1 stated on 12-4-17 the Livingston Parish School System Bus delivered 6 children (C-1, C-3, C-4, C-10, C-11, C-12) to the facility 10-15 minutes early (unknown time) without the staff's knowledge, the bus normally drops off the children each day around 4pm. The children went into their classroom (#1) to await the arrival of S-2. Specialist also learned from staff interviews, that C-2, C-5 which are students in the on campus Life Academy School were also present in classroom # 1. Specialist was unable to determine the exact time that these two students (C-2, C-5) entered into classroom # 1. S-1 stated that once the staff was made aware that the children were on the premises that S-2 immediately went to the classroom exact time unknown.

2103-B&C: Staff Person Present

Not Met

2103-B&C:

B. A staff person shall be present when a child is delivered to the center.

C. When children are picked up or dropped off at the center by a public or private school bus, staff shall be present to safely escort children to and from the bus.

Finding:

2103.B & C When children are picked up or dropped off at the center by a public or private school bus, staff shall be present to safely escort children to and from the bus. The facility fails to have a staff person that is assigned to escort the children to and from the curbside of the street to safely escort the children from the bus drop off point into the child care facility on a daily basis. S-1 admitted that on 12-4-17 the facility failed to have a staff escort the children inside of the facility from the street curbside.