

## Statement of Deficiencies

### 7312-C: Annual Review

Not Met

7312-C: All staff, including substitutes and foster grandparents, shall have a signed and dated checklist/statement that the following topics are annually reviewed:

- center policies and practices including health and safety procedures;
- emergency and evacuation plan;
- supervision of children;
- discipline policy;
- job description;
- individual needs of the children enrolled;
- detecting and reporting child abuse and neglect;
- current Child Day Care Class "A" Minimum Standards;
- confidentiality of information regarding children and their families.

#### Finding:

7312-C Based on record review, the provider failed to have documentation of an annual review for the following staff: S2, S8, S9, S11, S13 and S26.

### 7312-E.5: CPR/PFA Vehicle

Not Met

7312-E.5: At least one staff in each vehicle (center provided or contract) shall have documentation of current infant/child/adult CPR certification and pediatric first aid certification.

#### Finding:

7312-E.5 Based on record review, the provider failed to have at least one staff in each vehicle with documentation of current infant/child/adult CPR certification and pediatric first aid certification. A review of daily transportation logs indicated that S24 drives the mini-bus for a route to St. Pius daily. S24 does not have documentation of CPR or PFA certification. S24 has driven the bus regularly for the months of August, September, October and November and for the week of 12/1/14.

### 7323-B.4: Outdoor - Crawlspace

Not Met

7323-B.4: Crawlspace and mechanical, electrical, or other hazardous equipment shall be made inaccessible to children.

#### Finding:

7323-B.4 Based on observations, crawlspaces failed to be inaccessible to children. Specialist observed the landing which leads to the front playground from Building #3 has an open crawlspace which children can access.

### 7333-A.1.a: Parental Authorization for Field Trips

Not Met

7333-A.1.a: The provider shall maintain a signed parental authorization for each field trip. Field trip authorization shall include the type of service (contract vehicle, center owned vehicle, parent vehicle) used to transport children, event, location, child's name, date and time of event, parent's signature and date.

#### Finding:

7333-A.1.a Based on record review/interviews, the provider did not have documentation of parental authorizations for each field trip taken. The provider took field trips on 11/24/14 to the Kart Ranch and on 11/25/14 to the Youngsville Sports Complex, however there was no documentation of parental authorization for these trips. The provider has a blanket authorization that parents sign when they are enrolled but it does not give the type of service, event, location and date and time of event.