

Statement of Deficiencies

1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E. Based on record review: At approximately 12:54pm, S1's visitor's daily attendance record did not accurately reflect when a Visitor was on the child care premises for the following:

- There is no documentation of the departure time for O1 on 11/11/19.
- There is no documentation of the departure time for O2 and O3 on 11/21/19.

Corrective Action Plan: S1 stated that when visitors are leaving, they will walk the visitors out and make sure they sign out. S2 stated he will post a sign reminding visitors to sign in and out.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review: At approximately 11:34am, S1 did not have documentation that tornado drills were conducted at various times of the day to include all children for the months of April and May 2019. S1 stated she thought drills had to be completed in March and June.

Corrective Action Plan: S1 stated she will remember to complete Tornado drills during the months of March, April, May, and June. S1 stated she will complete a tornado drill prior to the next licensing visit.
