

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A. Based on record review/interview at 11:30 a.m., S1 failed to ensure the daily attendance log for children accurately reflected the children in care. On 11/11/2022, the children's daily attendance log did not include the correct name of the child in care. C1 was a drop-in on 11/11/2022, but her brother, C2, was signed in the log.

Corrective Action Plan - Effective 12/7/2022, S1 stated she will check the children's daily attendance log throughout the day to ensure all children are properly signed in/out of the log, to ensure compliance with this regulation.

### 1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

- B. Minimum child to staff ratios shall be met at all times.
  1. There shall be a minimum of two staff members present at an early learning center when more than four children are present.
  2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- C. The department's form noting required child-to-staff ratios shall be posted in each room included in the center's licensed capacity.
- D. Minimum child-to-staff ratios for type II and type III centers are as follows.

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	10:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

- G. Mixed Age Groups Minimum Child to Staff Ratios
  1. An average of the child to staff ratios may be applied to mixed age groups of children ages two, three, four and five.
  2. Child to staff ratios for children under age two are excluded from averaging.
  3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
  4. An average may be applied to a mixed age group consisting only of children ages five and older.

#### Finding:

1711-A.&B.&D.&G.2. Based on record review/interview at 11:30 a.m., S1 failed to ensure the center met the required child to staff ratio at all times. On 11/11/2022 at 10:45 a.m., O1 observed S5 supervising 14 children, ranging in age from one to eleven years old. The required ratio for children of this age is 7 children per 1 staff person. S3 left her 11 - three to eleven-year-old children under the supervision of S5, as the children waited to use the rest room. S5 already had 3 - one-year-old children in her care.

Corrective Action Plan - Effective 12/7/2022, S1 stated she will have staff communicate any movement away from the classroom and call upon another staff to take their place under any circumstance, to ensure compliance with this regulation.

### 1723.A.&B.: CPR Certification - Infant/Child

Not Met

1723.A.&B.: A. Infant and child CPR. All staff members on the premises of a center and accessible to children shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. All staff members on the premises of a center and accessible to children shall have current certification in adult CPR through training approved by the department.  
CPR Certification

#### Finding:

1723. A&B.: A. Based on observations/record review at 11:00 a.m., S1 failed to have documentation that all staff on premises and accessible to children have current certification in infant and child CPR through training approved by the department. S1 attempted to schedule this training course during the visit, but was unable to make contact with her regular trainer. She will schedule S6 for CPR training ASAP.

## **Statement of Deficiencies**

Corrective Action Plan - Effective 12/7/2022, S1 stated she will set up a reminder 90 days prior to a staff's CPR certification due to expire and within 30 days of hire, to ensure timely completion of this course and compliance with this regulation.

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### **1723.C: Pediatric First Aid**

**Not Met**

1723.C: C. All staff members on the premises of a center and accessible to children shall have current certification in pediatric first aid through training approved by the department.

#### **Finding:**

1723.C. Based on observations/record review at 11:00 a.m., S1 failed to have documentation that all staff on premises and accessible to children have current certification in Pediatric First Aid through training approved by the department. S1 attempted to schedule this training course during the visit, but was unable to make contact with her regular trainer. She will schedule S6 for PFA training ASAP.

Corrective Action Plan - Effective 12/7/2022, S1 stated she will set up a reminder 90 days prior to a staff's Pediatric First Aid certification due to expire and within 30 days of hire, to ensure timely completion of this course and compliance with this regulation.

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