

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 12/7/17 the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 10 children were present and 9 children were signed in on the log.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review on 12/7/17 the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S2 was not signed in or did not have a stamped date on her sign in card.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review/interview(s) on 12/7/17 S1 did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center for O2 and O3 as O2 was present at the center on 5/16 from 9:07am-11:16am and O3 was present on 11/20/17 from 8:36am - 11:12am.

1901-Q: The Safety Box

Not Met

1901-Q: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

Finding:

1901-Q Based on observations on 12/7/17 S1 did not post 'The Safety Box' newsletter issued by the Louisiana Office of the Attorney General. The last safety box posted was dated for Summer 2012. Advised S1 where the updated safety box was located. S1 printed an updated copy and posted it during the visit.