

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review on 12/6/18, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 18 children were present and 17 children were signed in on the log.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review on 12/6/18, the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by on 11/16/18, S1 signed in at 8:40am but failed to sign out; on 12/4/18, S1 signed in at 8:30am but failed to sign out. On 12/6/18, S1, S3, S4, and S5 failed to sign in on the staff/owner's attendance log. L/S advised S1 that staff should sign in daily using full first and last name.

1509.A.8.c.: Behavior Management Policy - Time Out

Not Met

1509.A.8.c.: Time Out

Time out shall not be used for children under age 2.

A time out shall take place within sight of staff.

The length of each time out shall be based on the age of the child and shall not exceed 1 minute per year of age. For children over age six, a time out may be extended beyond 1 minute per year of age, if a signed and dated statement, including a maximum time limit, from the parent granting such permission, is on file at the center.

Finding:

1509.A.8.c. Based on record review on 12/6/18, S1 did not have a Time Out policy as part of their Behavior Management Policy that clearly states ALL Time Out procedures that are used and all that are prohibited. The center is only licensed to have children ages 2-5 yrs old. L/S advised S1 that the policy needed to address the length of each time out shall be based on the age of the child and shall not exceed 1 minute per year of age and that when the children are placed in time out it shall take place within the sight of staff.

1509.A.10.: Computer Practices Policy

Not Met

1509.A.10.: Computer Practices Policy that requires computers that allow internet access by children to be equipped with monitoring or filtering software that limits access by children to inappropriate web sites, e-mail, and instant messaging.

Finding:

1509.A.10. Based on record review on 12/6/18, the Provider did not have a written Computer Practices Policy that requires computers that allow internet access by children to be equipped with monitoring or filtering software that limits access by children to inappropriate web sites, e-mail, and instant messaging.

1713.A.-C.: Supervision

Not Met

1713.A.-C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals , as deficed in 103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713.A.-C. Based on observations on 12/6/18, Children were not under supervision at all times as evidenced upon entrance into the center S2 was

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observed in the office space of the center talking with S1 leaving 4 children ages 3-4 yrs old unattended in her classroom. S2 went back to her classroom during the walk through.

1717.A.: Independent Contractors Records

Not Met

1717.A.: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, local school district staff, and departmental staff other than those responsible for inspecting centers:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

Finding:

1717.A. Based on record review on 12/6/18, S1 did not have documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center for independent contractor O1 & O2. According to the visitors daily log, O1 was present on 1/30/18, 2/6/18, 3/6/18, 3/20/18, 4/17/18, 5/8/18, and 5/15/18. O2 was present on 1/30/18, 2/1/18, 2/6/18, 2/8/18, 2/13/18, 2/15/18, 2/22/18, 2/27/18, 2/27/18, 3/8/18, 3/20/18, 3/22/18, 3/27/18, and 3/27/18.

1723.A.&B.: CPR Certification

Not Met

1723.A.&B.: A. Infant and child CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR through training approved by the department.

Finding:

1723.A.&B.: Based on record review/observation on 12/6/18, S1 did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in adult and infant and child CPR through training approved by the department. 2 of 5 staff present had documentation of this certification. S2 & S3 have certification.

1723.C.: Pediatric First Aid

Not Met

1723.C.: Pediatric First Aid. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in pediatric first aid through training approved by the department.

Finding:

1723.C. Based on observations on 12/6/18, S1 did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid through training approved by the department. 2 of 5 staff had documentation of this certification. S2 & S3 have certification.

1901.J.&K.: Items That Can be Harmful to Children

Not Met

1901.J.&K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.

K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901.J.&K.: Based on observations on 12/6/18, Items that can be harmful to children, such as 2 cans of disinfectant spray and 1 can of air freshener, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children in S3's classroom. S3 had 2 rolls of plastic bags and loose plastic bags under the cabinet in the classroom that was accessible to children. S1 removed and secured the the items.

1901.Q.: The Safety Box

Not Met

1901.Q.: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

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Finding:

1901.Q. Based on record review on 12/6/18, the Provider did not post 'The Safety Box' newsletter issued by the Louisiana Office of the Attorney General.

1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919.A.&B.: Based on observation on 12/6/18, the current weekly menu listing specific food items served for each day of the week was not prominently posted by the first day of each week and remain posted throughout the week.

1921.A.: Emergency Preparedness and Evacuation Planning

Not Met

1921.A.: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds, including food and formula;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

Finding:

1921.A. Based on record review on 12/6/18, S1 has an emergency plan however her plan does not address all written multi-hazards such as lockdown or potential threats to the safety, health and well-being of children in care; include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;

include a system to account for all children;

include a system, and a back-up system, for contacting parents and authorized third party release caretakers;

include a system to reunite children and parents following an emergency;

include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;

be reviewed annually for accuracy and updated as changes occur; and

be reviewed with all staff at least once per year.

practice drills shall be conducted at least twice per year to include all children and shall be documented.

1921.C.: Evacuation Pack

Not Met

1921.C.: Evacuation Pack

The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries or a crank flashlight and crank radio; and
7. disposable cups and bottled water.

Finding:

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1921.C. Based on observations on 12/6/18, the center did have an evacuation pack however it did not have a radio, a list of area emergency phone numbers, plastic bags for diapers or an emergency pick up form.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review on 12/6/18, the provider did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June.
