# Statement of Deficiencies

## 1507.A.: Daily Attendance Records - Children

1507.A.: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

### Finding:

1507.A. Based on record review:

On 12/5/2018, The provider's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 8 children were present and 7 children were signed in on the log.

### 1711.C.: Posted Child to Staff Ratio in Classroom

1711.C.: The department's form noting required child-to-staff ratios shall be posted in each room included in the center's licensed capacity.

### Finding:

1711.C. Based on observations: The provider failed to have posted child to staff ratio in each classroom as observed by specialist on 12/5/2018. Corrected at time of licensing visit.

### 1719.A.&B.: Orientation Training

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- 1. child development;
- 2. child guidance;
- 3. learning activities;
- 4. health and safety;
- 5. shaken baby prevention; and
- 6. CPR and first aid, as applicable.

### Finding:

1719.A&B. Based on record review: The provider failed to have documentation that 1 of 5 staff, S5, received orientation within seven and thirty days of the first day present at the center and prior to having sole responsibility for any children. S5's date of hire was determined by interview with S1 as 10/9/2018.

### 1723.A.&B.: CPR Certification

1723.A.&B.: A. Infant and child CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR through training approved by the department.

### Finding:

1723.A&B Based on record review: The provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in infant and child CPR through training approved by the department. 1 of 5 staff had documentation of this certification.

### 1723.C.: Pediatric First Aid

1723.C.: Pediatric First Aid. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in pediatric first aid through training approved by the department.

### Finding:

Not Met

#### 3.

Not Met

Not Met

### Not Met

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1723.C. Based on record review: The provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid through training approved by the department. 1 of 5 staff had documentation of this certification.

### 1901.G.&H.: Equipment

1901.G.&H.: G. All equipment used by children shall be maintained in a clean and safe condition and in good repair.

H. Moveable equipment shall be secured and supported so that it shall not fall or tip over.

### Finding:

1901.G Based on observation: All of the provider's equipment used by children were not maintained in clean, safe condition, and in good repair. On 12/5/2018, specialist observed outdoor play equipment, a red metal truck with attached tires, having rust and chipped paint in the outdoor play yard that is accessible to the children present at the center.

### 1901.Q.: The Safety Box

1901.Q.: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

### Finding:

1901.Q. Based on record review: The provider did not have a posted copy of the current Safety Box newsletter issued by the Louisiana Office of the Attorney General. S1 stated she was unaware that she had to go online to print the Safety Box newsletters. Corrected at time of licensing visit.

### 1903.C.: Free of Hazards

1903.C.: Indoor and outdoor areas shall be free of hazards.

### Finding:

1903.C. Based on observations:

The indoor and outdoor area were not free of hazards as specialist observed loose wooden sheet panels on the fence in the outdoor play yard. On 12/5/2018, Specialist observed 9 exposed nails sticking out of the wooden panel that was accessible to the 8 children present at the center. S1 removed the exposed nails. S3 temporarily placed chairs around the area to restrict children from having access. S3 stated he would replace the wooden boards.

### 1921.A.: Emergency Preparedness and Evacuation Planning

1921.A.: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;

2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;

3. include specific procedures for handling infants through two year olds, including food and formula;

4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;

5. include a system to account for all children;

6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;

7. include a system to reunite children and parents following an emergency;

8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;

9. be reviewed annually for accuracy and updated as changes occur; and

10. be reviewed with all staff at least once per year.

11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

### Finding:

1921.A. Based on record review: The provider failed to have a complete evacuation including procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care; include specific procedures for handling infants through two year olds, including food and formula; include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs; include a system to account for all children; include a system, and a back-up system, for contacting parents and authorized third party release caretakers; include a system to reunite children and parents following an emergency; practice drills shall be conducted at least twice per year to include all children and shall be documented.

Not Met

Not Met

#### Not Met

## Not Met

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