

Statement of Deficiencies

1703.B: Visitors - CBC/Accompanied

Not Met

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visit or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1703.B Based on record review on 12/7/17: The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied visitors at all times while they were on the center premises. Documentation did not include the language stating that they were accompanied by the staff member at all times while on the premises and signature of the staff member, as LS observed per center documentation O1, O2, O4, and O5 were not accompanied while at the center.

1711-C: Posted Child to Staff Ratio in Classroom

Not Met

1711-C: The Licensing Division form noting required child to staff ratios shall be posted in each room included in the center's licensed capacity.

Finding:

1711-C Based on observations: The Licensing Division form noting required child/staff ratios failed to be posted in each room included in the center's licensed capacity as LS observed no child to staff ratio posting during the walk through of classroom #38 and #40. LS did observe staff placing this information in the classroom during the center visit.

1715-A.2: Photo Identification

Not Met

1715-A.2: Personnel files for each staff member shall be maintained at the center and shall include the following:
copy of a state or federal government issued photo identification;

Finding:

1715-A.2 Based on record review on 12/5/17: the center failed to maintain the personnel files for 3 out of 48 staff members as LS observed no copy of a state or federal government issued photo identification for S5, S14, and S42. LS observed S2 retrieving required photo identification for all three staff members during the center visit.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following:
documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review on 12/5/17: The center failed to have 1 out of 46 staff members current and completed state central registry form as LS observed S5's record failed to have this information. LS observed S2 retrieving this information for S5's folder during the center visit.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

Statement of Deficiencies

1717-A Based on record review on 12/7/17: The center did not have documentation on file for Independent Contractors that included person's name, address, phone number, and list of duties performed while at the center as LS was not provided this information for O2 and O6.

Based on record review on 12/7/17: The center did not have documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center for independent contractor O6 as LS observed O6's Right to Review expired on 10/10/17. LS observed O6 present at the center on 11/30/17 and 12/7/17. The center also failed to have a CBC for O2 prior to being present on the center premises on numerous occasions during the licensing year. O2's last documented day on the premises was 12/5/17.

Based on record review on 12/7/17: The center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include language stating that the contractor was accompanied by the staff member at all times while on the premises and the signature of both the contractor and the accompanying staff member for O2 and O6 as LS did not observe the accompanying staff on the center's visitor logs.

1901-J.&K.: Items That Can be Harmful to Children

Not Met

1901-J.&K.: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall be kept in a locked cabinet or other secure place that ensures they are inaccessible to children. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901-J.&K.: Based on observation on 12/5/17; items that can be harmful to children, such as cleaning supplies and chemicals, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children; as LS observed during Clorox wipes in classroom #38. LS observed staff removing this item during the center visit.

Based on observation on 12/5/17; the center had a plastic bag that was accessible to children as evidence by: LS observing unused plastic bags in classroom numbers 29, 36, and 38. LS observed staff removing the plastic bags from the unsecure location and locking them in cabinets, therefore, the plastic bags were inaccessible to children.
