

## Statement of Deficiencies

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

**\*\*NEW\*\*** 1507-B Based on record review/observations:

The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time.

- Upon arrival, Specialist observed S1, S4 and S5 on premises. S1 and S5 was not signed in on the staff log.

The center did not maintain documentation of a daily attendance record for S2 and S3 to include the time of arrival and departure.

- According to documentation, S2 last signed in on 10/26/2017. There was no documentation available that S3 signed in to the center when she worked.

S1 did have time sheets for each, but S1 stated the times may not be accurate if the staff was scheduled to work and left the center during the times documented.

### 1713-A&B&C: Supervision

Not Met

1713-A&B&C: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in 103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713 A Based on interview: Children were not under supervision at all times.

- On 11/29/2017, C1 was returned to the daycare by a male individual passing by the center. S1 stated the man informed her that C1 was near or in the street. S2 and S3 were responsible for C1. Neither S2 nor S3 knows when or how C2 got out of the building. Specialist was unable to determine how long C1 was unsupervised. S2 and S3 were terminated approximately 3:00pm on 11/30/2017.

### 1715-A.4: Criminal Background Check

Not Met

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding:

1715-A.4 Based on record review/interview(s): Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for S3 prior to the individual being present in the childcare facility (1703.A). According to documentation of S3's orientation form, S3's date of hire was 08/21/2017. S1 stated S3 did start working with children on 08/21/2017. S1 stated she and S3 completed all orientation on 08/23/2017, and signed all forms required. According to documentation, S3's satisfactory CBC was received on 08/29/2017. There was no documentation of the approved waiver in S3's file. There was no documentation of when S3 was on premises before 08/29/2017, as S1 stated S3 never signed in on the staff log.

### 1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following:

documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

#### Finding:

1715-A.5 Based on record review/interview(s):

There was no documentation of a completed state central registry disclosure form (SCR 1) prior to S3 being present in or providing services to the center on site and available for review at the center (1705.A). According to documentation of S3's orientation form, S3's date of hire was 08/21/2017. S1 stated S3 did start working with children on 08/21/2017. S1 stated she and S3 completed all orientation on 08/23/2017 and signed all forms, including the SCR1 form, required. There was no documentation of when S3 was on premises before 08/29/2017 as S1 stated S3 never signed in on the staff log.

## Statement of Deficiencies

### 1723-A.&B.: CPR Certification

**Not Met**

1723-A.&B.: Infant and child CPR

Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR.

Adult CPR

Centers shall have at least one staff member on the premises and accessible to children trained in Adult CPR if there is a child eight years or older on the premises.

#### Finding:

1723 A&B Based on record review/interview: On, 11/29/2017, the center did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in infant and child CPR. S1 stated two (S1 and S4) of four staff has this certification. S1 stated she left the main building at approximately 2:00pm to walk to another building that is a part of the church to get lunch. According to do the staff log, S4 signed out of the building at 2:15pm. S1 is not sure of the exact time she returned to the building, but it was before 2:20pm. Between the times of 2:15 pm and 2:20 pm, there was no staff on site that caring for children with this certification as S2 and S3 are not certified.

### 1723-C.-D.: Pediatric First Aid

**Not Met**

1723-C.-D.: C. Pediatric First Aid - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in Pediatric First Aid.

D. Certification - A copy of the certification for each such staff member shall be on-site at all times and available for inspection by the Licensing Division.

#### Finding:

1723-C.-D. Based on record review/interview(s): The center did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid. S1 stated two (S1 and S4) of four staff has this certification. On 11/29/2017, S1 stated she left the main building at approximately 2:00pm to walk to another building that is a part of the church to get lunch. According to do the staff log, S4 signed out of the building at 2:15pm. S1 is not sure of the exact time she returned to the building, but it was before 2:20pm. Between the times of 2:15 pm and 2:20 pm, there was no staff on site that caring for children with this certification as S2 and S3 are not certified.