

Statement of Deficiencies

1503.A.-C.: General Liability Insurance Policy

Not Met

1503.A.-C.: A. A center shall maintain in force at all times current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

B. A center is responsible for payment of medical expenses of a child injured while in the center's care.

C. Documentation of commercial liability insurance shall consist of the insurance policy or current binder that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage.

Finding:

1503.B. Based on record review/interview: S1 was not responsible for payment of medical expenses of a child injured while in the provider's care.

On 11/20/2019, C1, age 1, "threw herself to the floor popping her elbow loose" as documented on the critical incident report faxed to the Department on 11/21/2019. S1 stated O1 picked C1 up and took her to the doctor. S1 stated she did not offer insurance to O1 to have C1 seen at the doctor. S1 stated O1 told her later that C1's elbow was "popped out". S1 stated on 11/22/2019, during Grandparent's Day, she spoke with O2 who informed her that C1 had Rickets.

Corrective action: Specialist informed S1 that when a child is hurt while in care, including when there is no documentation that a child has a pre-existing condition, and needs medical attention, medical insurance should be offered to cover medical expenses. S1 stated she was not aware that she needed to offer insurance since C1 had a pre-existing condition that O1 informed her about after the incident occurred.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review/interview(s):

Documentation of the daily attendance record for S5, that indicates the time of S5's arrival and departure, was not available for review for during the licensing visit.

Corrective Action: S1 stated S3 has the rest of S5's attendance log.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711 A&B&D Based on observation: On 12/17/2019, Specialist observed S1 leave out of the back door of building #1 and go into building #2. Upon entering building #2, Specialist observed S1 picking a child up. S1 stated the child was 11 months of age. Before S1 went into building #2, S5 was supervising nine children, ages 11 months to 3 years of age, according to S1. S1 stated she was in building #2 with S5, but she went into building #1 to

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multiple visitors and get food to eat.

Corrective Action: S1 stated she will make sure ratio is met at all times.

1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713 A&B Based on observation: C11, age 16, was not supervised at all times. On 12/17/2019, Specialist observed S1 leave out of the back door of building #1 at 2:03pm and go into building #2, leaving C11, in building #1 unsupervised by a staff member. S1 went back into building #1 at 2:05pm.

Corrective Action: S1 stated C11 is the daughter of S3 and will have S11 go to S3's classroom.

1713.E.&F.: Supervision Participation

Not Met

1713.E.&F.:

E: While supervising a group of children, staff shall devote their time to supervising the children, meeting the needs of the children, and participating with them in their activities.

F: Staff duties that include cooking, housekeeping or administrative functions shall not interfere with the supervision of children.

Finding:

1713 E Based on observation: On 12/17/2019, while supervising a group of napping two year old children, Specialist observed S3 sitting on the floor with children looking at a movie on her laptop.

Corrective Action: S1 stated she make sure staff are not on electronics while supervising children.

1715.A.1.&3.: Staff Records and Personnel Files

Not Met

1715.A.1.&3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

1. an application or staff information form containing the following information:
 - a. name;
 - b. date of birth;
 - c. home address and phone number;
 - d. training,
 - e. work experience;
 - f. educational background;
 - g. hire date; and
 - h. first day onsite working with children;
3. Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715 A1 Based on record review: S5 did not have a hire date and/or first day on-site working with children.

Corrective Action: S1 stated she will find out from S3 what S5's date of hire is and document it in her personnel file.

1723.D.: Certification - More Than One Building

Not Met

1723.D.: When a center has more than one building, each building shall have at least one staff member present at all times certified in the CPR and First Aid appropriate for the age of the children present in the building.

Finding:

1723.D. Based on observations/record review:

- The center has four buildings. There was not at least one staff member present in building #2 on 11/18/2019 that was certified in the CPR and First Aid appropriate for the age of the children, age three, present in the building.

On 11/18/2019, Specialist arrived at the center and entered building #1. S1 was alone with in building #1 with 3 one year old children. S2 was in building

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#2 with 8 three year old children. S2 did not have documentation that she was certified in the CPR and First Aid appropriate for the age of the children present in the building. S1 called S2 and informed S2 to bring the eight children she was in building # 2 with back to "the front" (building #1). Specialist observed S2 coming out of building #2 with 8 three year old children and entered building #1 at 11:11am to satisfy having at least one staff present in each building that is certified in the CPR and First Aid.

- On 12/17/2019, Specialist observed S5 supervising 9 children, one 11 month old infant and eight other children ranging in the age of one to three years. According to documentation, S5 does not have CPR or First Aid training that is approved by the department.

Corrective Action: On 11/18/2019, S1 stated she could not locate documentation of S2's CPR and First Aid certification. Upon return visit to the center on 12/04/2019, while reviewing personnel files, Specialist observed S2's approved training for CPR and First Aid that was completed on 11/25/2019.

On 12/17/2018, S1 stated she thought the CPR/First Aid training that S5 has through National CPR Foundation was acceptable. S1 stated S5 will be in a classroom/building with another staff that does have the approved certification from now on.

1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919.B Based on observation and interview: The current weekly menu listing specific food items served for each day of the week was not prominently posted by the first day of each week and remain posted throughout the week.

Corrective Action: S1 stated she had not posted the December 2019 Menu because she has not been shopping yet. S1 stated she is going shopping today and will make a menu to post.
