

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review today's attendance record for children failed to accurately reflect the number of children who were present on the premises at the time of this inspection as evidenced by 10 were signed in however 21 were in attendance. ** Attendance record for 12/3/18 failed to show evidence of time of departure and to whom child released for each child that was in care.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review Staff attendance records failed to be maintained as required as evidenced by: * none of the staff in attendance at the time of this inspection were signed in; ** staff failed to always document time of departure as this information failed to be documented for 12/3/18.*** there failed to be evidence of owners signing in when in attendance at center. Note: S9 was present on this date and no evidence of signing in.

1515.A.2.: Emergency Medical Treatment

Not Met

1515.A.2.: Written authorization signed and dated by the parent to secure emergency medical treatment;

Finding:

1515.A.2. Based on record review there failed to be completed signed authorization for emergency medical care for C3, C4, and C7.

1707.A.1.&2.: Required Staffing - Director or Director Designee

Not Met

1707.A.1.&2.: Director or Director Designee. Each center shall have a qualified director or qualified director designee.

1. The director or director designee shall be an on-site, full-time staff person at the center during the daytime hours of operation (prior to 9 p.m.). When the director is not an on-site full-time employee at the licensed location, there shall be a qualified director designee who is an on-site full-time employee at the licensed location.
2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

Finding:

1707.A.1.&2. Based on interview there failed to be a qualified director employed as Director of record was reportedly terminated on 11/30/18.

1717.A.: Independent Contractors Records

Not Met

1717.A.: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, local school district staff, and departmental staff other than those responsible for inspecting centers:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

Finding:

1717.A. Based on record review there failed to be *evidence of information form to include all required information for O1, O2, O3, and O4. ** There failed to be evidence of CCCBC-based eligibility for O2, O3, and O4 who have all visited center between 9/1/18 and 12/4/18.

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1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

Finding:

1719.A.&B.: A. Based on record review there failed to be evidence of orientation training being provided for S3 who reportedly has already assumed responsibility of children.

1725.A.-C.: Medication Management Training

Not Met

1725.A.-C.: A. All staff members who administer medication shall have medication administration training.

B. Whether the center is administering medication or not, each early learning center shall have at least two staff members trained in medication administration and at least one on the premises. A staff member who is a licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

C. Such training shall be completed every two years with an approved child care health consultant.

Finding:

1725.A.-C. Based on record review there failed to be at least 2 staff trained in medication administration. Only one staff had current documentation.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807.B. Based on record review there failed to be a CCCBC-based determination of eligibility for S9 who was observed present at the center on this date.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on record review there failed to be evidence of CCCBC-based eligibility for visitors who were present in the center on 11/6/18 and 4/20/18 as there was no evidence of an eligible accompanying staff.

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

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1901.C. Based on record review there failed to be evidence of visual check being conducted on 11/30/18 and 12/3/18.

1901.G.&H.: Equipment

Not Met

1901.G.&H.: G. All equipment used by children shall be maintained in a clean and safe condition and in good repair.
H. Moveable equipment shall be secured and supported so that it shall not fall or tip over.

Finding:

1901.G.&H.: G. Based on observation there failed to be maintained hooks or shelving for storage of children's belongings as their coats and backpacks were observed stored on the floor.

1901.J.&K.: Items That Can be Harmful to Children

Not Met

1901.J.&K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.
K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901.J.&K.: Based upon observation harmful items failed to all be maintained inaccessible to children as evidenced by: * office next to play room contained lysol, plastic bags failed to be locked; **deodorizers that are labeled "to keep out of reach of children" were located within reach of children in boys bathroom in main building and 2 year bathroom in T-building; ***plastic bags hanging on door in 3 year classroom in T- Building; ****active ant mound located at door going into play yard; *****chair with a broken back on porch outside school age T Building; colored liquid in water bottle in school age T-building; *****a hole located on ramp at the 2nd T building.

1901.M.: Strings and Cords

Not Met

1901.M.: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

Finding:

1901.M. Based on observations cords were observed hanging in toddler room in main building and two year class room in T-Building.

1901.P.: Staff Personal Belongings

Not Met

1901.P.: The personal belongings of center staff members shall be inaccessible to children.

Finding:

1901.P. Based on observations staff personal belongings was observed in reach of children in television room used for arrival and departure of children.

1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919.A.&B.: Based on observation Menu substitution for today's meal failed to be posted.

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1921.C.: Evacuation Pack

Not Met

1921.C.: Evacuation Pack

The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries or a crank flashlight and crank radio; and
7. disposable cups and bottled water.

Finding:

1921.C. Based on observations emergency evacuation pack failed to include emergency contact information and emergency medical authorization for all enrolled children and an emergency pick up form.

2101.A.8.: Vehicle in Good Repair

Not Met

2101.A.8.: Vehicles shall be maintained in good repair.

Finding:

2101.A.8. Based on observations vehicles failed all be maintained in good repair as evidenced by 1 of 2 vans had a seat belt buckle that had a cover missing and screws exposed which could cause a scratching hazard to children; and ** One tire was low in air compared to other tires on vehicle.

2101.A.10.: Vehicle - First Aid Supplies

Not Met

2101.A.10.: First aid supplies shall be located in each center vehicle or contracted vehicle. First aid supplies (at least one per trip) shall be available for each field trip when parents provide transportation.

Finding:

2101.A.10. Based on observations first aid supplies were missing on 1 of 2 vans.

2103.A.: Parental Authorization

Not Met

2103.A.: Written authorization shall be obtained from a parent to transport a child on a regular basis. Such authorization shall include the name of the child, the type of transportation (to and from school, to and from home) and the names of individuals, schools, or other entities to whom the child may be released.

Finding:

2103.A. Based on record review: there failed to be evidence of parental authorization for transportation to and/or from school for C7 and C8.

2105.E.: Field Trip - Record

Not Met

2105.E.: A written record for each field trip shall be maintained and shall include the following:

1. date, destination(s) and method of transportation;
2. names of all the children being transported in each vehicle;
3. names of the driver, staff members and other adults being transported in each vehicle;
4. names of other adults who joined the field trip at the destination(s) to assist with supervision of children; and
5. the presence of each child each time the children enter or exit the vehicle.

Finding:

2105.E. Based on record review there failed to be evidence of record of field trip reportedly taken 10/12/18.

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2107-B.1.-3.: Field Trip Visual Vehicle Check

Not Met

2107-B.1.-3.: For field trips, each vehicle shall have a visual passenger check and a face-to-name count conducted at all of the following times:

1. prior to leaving center for destination,
2. upon arrival at and prior to departure from each destination, and
3. upon return to center.

Finding:

2107-B.1.-3. Based on record review There failed to be evidence of visual check conducted for field trip reportedly taken 10/12/18.

2107.C.: Daily Transportation Visual Vehicle Check

Not Met

2107.C.: For daily transportation services, the vehicle shall have a visual passenger check made at the completion of each trip or route, prior to the staff member exiting the vehicle.

Finding:

2107.C. Based on record review there failed to be evidence of visual check being completed as required by S7 after school pick up.
