

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review on 12/04/18, S1 was unable to locate daily staff attendance for S1 and S2 for the week of 10/08/18-10/12/18 and S14 (kitchen staff) per S1's verbal testimony was present but did not sign in during October and November of 2018, S1 could only provide attendance records for 10/01-05/18 and 12/04/18. Daily attendance records for S2 also shows that on 10/19/18 and 11/09/18, S2 signed in but failed to sign out. On 12/07/18 S1 was not present when the specialist arrived at 3:30 pm, S1 arrived at 3:50 pm, when staff attendance was requested, there was no documentation that S1 was signed in. S1 corrected sign in to show her presence on 12/07/18.

Per the time card dated 11/01/18 and 11/16/18, S11, clocked in on 11/14/18, 11/16/18, 11/19/18, 11/20/18, 11/26/18, 11/27/18, and 11/29/18 and did not clock out, sign in sheets were also provided, S11 did not sign in and out on the sign in sheets. S1 stated that they have the option of either/or.

Per the time card dated 11/06/18, 11/16-30/18, S10 did not clock in on 10/18/18, 10/24/18, and 11/19/18, but on the sign in sheets S10 signed in on 10/18/18, 10/24/18, and 11/19/18 but did not sign out.

Per the time card dated 11/01/18, S12 clocked in and signed in on 11/01/18, but did not clock out or sign out.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807.B. Based on record review on 12/04/18, A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each S1, S2, S3, S4, S5, S6, S7, S8, S9, S10, S11, S12, S13, and S14, prior to the person being present at the center or performing services as evidence by: staff daily attendance records reviewed for the months of October, November, and December of 2018 shows that: S1 was present in the center on: 10/01-05/18, 10/15-19/18, 10/22-26/18, 10/29-31/18, 11/01-02/18, 11/05/18, 11/07-09/18, 11/12-16/18, 11/19-21/18, 11/26-30/18, and 12/04/18. S1's CCCBC was obtained on 12/05/18.

S2 was present in the center on: 10/01-05/18, 10/15-19/18, 10/22-26/18, 10/29-31/18, 11/01-02/18, 11/05/18, 11/07-09/18, 11/12-15/18, 11/19-21/18, 11/26-30/18, and 12/03-04/18. S2's CCCBC was obtained on 12/06/18.

S3 was present in the center on: 10/01-05/18, 10/08-12/18, 10/15-19/18, 10/22-26/18, 10/29-31/18, 11/01-02/18, 11/05/18, 11/07-09/18, 11/12-15/18, 11/19-21/18, 11/26-30/18, and 12/03-04/18. S3's CCCBC was obtained on 12/05/18.

S4 was present in the center on: 10/01-05/18, 10/08-12/18, 10/15-19/18, 10/22-26/18, 10/29-31/18, 11/01-02/18, 11/05/18, 11/07-09/18, 11/12-16/18, 11/19-21/18, 11/26-30/18, and 12/03-04/18. S4's CCCBC was obtained on 12/05/18.

S5 was present in the center on: 10/01-05/18, 10/08-10/18, 10/11-12/18, 10/15-19/18, 10/22-26/18, 10/29-31/18, 11/01-02/18, 11/05/18, 11/07-09/18, 11/12-16/18, 11/19-21/18, 11/26-30/18, and 12/03-04/18. S5's CCCBC was obtained on 12/05/18.

S6 was present in the center on: 10/01-05/18, 10/08-12/18, 10/15-16/18, 10/18/18, 10/22-26/18, 10/29-31/18, 11/01-02/18, 11/05/18, 11/07-09/18, 11/12-16/18, 11/19-21/18, 11/26-30/18, and 12/03-04/18. S6's CCCBC was obtained on 12/05/18.

S7 was present in the center on: 10/01-05/18, 10/08-12/18, 10/15-19/18, 10/29-31/18, 11/01-02/18, 11/05/18, 11/07-09/18, 11/12-16/18, and 12/03-04/18. S7's CCCBC was obtained on 12/05/18.

S8 was present in the center on: 10/01-05/18, 10/08-12/18, 10/15/18, 10/22-23/18, 11/01/18, 11/05/18, 11/07-09/18, 11/12-14/18, 11/19-21/18, 11/26-30/18, and 12/03-04/18. S8's CCCBC was obtained on 12/05/18.

S9 was present in the center on: 10/01-05/18, 10/08-12/18, 10/15/18, 11/01-02/18, 11/05/18, 11/07-09/18, 11/12-15/18, 11/16/18, 11/19/18, 11/20-21/18, 11/26/18, 11/28-30/18 and 12/03-04/18. S9's CCCBC was obtained on 12/05/18.

S10 was present in the center on: 10/01-05/18, 10/08-12/18, 10/18/18, 10/22-24/18, 11/05/18, 11/07-09/18, 11/24-29/18, and 12/03-04/18. S10's CCCBC was obtained on 12/05/18.

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S11 was present in the center on: 10/01-05/18, 10/08-11/18, 10/15/18, 11/01-02/18, 11/05/18, 11/07-09/18, 11/14-15/18, 11/16/18, 11/19-20/18, 11/26-27/18, 11/29-30/18, and 12/03/18. S11's CCCBC was obtained on 12/05/18.

S12 was present in the center on: 10/01-05/18, 10/08-12/18, 10/15-19/18, 10/22-26/18, 10/29-31/18, 11/01-02/18, 11/05/18, 11/07-09/18, 11/12-16/18, 11/19-21/18, 11/26-30/18, and 12/03-04/18. Per the CCCBC roster S12's request requires correction, therefore S12 has not received an eligible CCCBC. During inspection on 12/10/18, S12 was observed present in the center when the specialist arrived at 3:30 pm. S1 stated that S12 is aware that he is not supposed to be on the daycare side until he gets his eligible status. S1 states that S12 also works in the church, but should not have been on the daycare side.

S13 was present in the center on: 12/03- 04/18, S13's CCCBC was obtained on 12/05/18.

S14 was present in the center on: 10/01-05/18 and 12/04/18. S14's CCCBC was obtained on 12/05/18.

1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

Finding:

1903-C Based on observations on 12/04/18, the center failed to be maintained free of hazards as evidenced by : * safety plug was missing from 1 outlet and surge protector in lunchroom and 1 outlet in three year room (plug covers were placed prior to specialist leaving on 12/04/18), **fence wire torn and protruding in play yard and could cause hazard as it is within reach of children (S1 observed the wire during inspection of playground on 12/04/18), specialist also observed on playground that the netting that is located under the soft surface is exposed through out the play ground and poses a tripping hazard to the children. (no children were observed on the playground during inspection).
