

## **Statement of Deficiencies**

### **1507.A.: Daily Attendance Records - Children**

**Not Met**

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### **Finding:**

1507.A. Based on record review: At approximately 12:05pm, S1's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 27 children were present and 24 children were signed in on the log. S1 stated she normally checks the ProCare system by 10:00am, however the system was down this morning. Corrected at 12:10pm.

Corrective Action Plan: S1 stated she will check with the teachers to find out how many children are in each class, and will verify the numbers in the ProCare system daily.

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