

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 11/28/18, the children are signed in on the attendance log using only first names. The responsible person picking the child up from the center only signs in using first names only. Advised S1 that the children should be signed in using 1st and last name and the person to whom the child is released should also sign with 1st and last name. S1 stated that they have children enrolled who are judges, district attorneys, and senators children and they only put first name and sometimes last initials to protect their identities. L/S advised S1 that the regulations require the full name for both and that the attendance forms could also be separate records for each child if need be. S1 stated that she would make the corrections to her form to make enough room for full signatures.
