

## Statement of Deficiencies

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review/observation: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 140 children were present and 138 children were signed in on the log.

### 1509-A.9: Electronic Devices Policy

Not Met

1509-A.9: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. Electronic device activities for children under age two are prohibited; and
- b. Time allowed for electronic device activities for children ages 2 and above shall not exceed 2 hours per day.

#### Finding:

1509-A.9 Based on observations: The Provider did not follow the Electronic Devices Policy as Electronic Devices were used by children under age 2. On 11/27/18, Specialist observed S19 showing a cartoon on a tablet to the group of 5 children where a one year old was present.

### 1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717-A Based on record review/Interview: O1 and O2 did not have documentation on file that included person's name, address, phone number, list of duties performed while at the center.

### 1725-A.-D.: Medication Management Training

Not Met

1725-A.-D.: A. All staff members who administer medication shall have medication administration training.

B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.

C. Such training shall be completed every two years with an approved Child Care Health Consultant.

D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

#### Finding:

1725-A.-D. Based on record review: The staff person, S1, S6 and S45, administering medication did not have documentation of training in medication administration. Specialist observed that S6 administered medication to C1 on 2/7/18; S45 administered medication to C1 on 2/7/18 and S1 administered medication to C1 on 2/9/18. S1, S6 and S45 did not have documentation of medication training on file.

### 1917-I: Medication - As Needed Authorization

Not Met

1917-I: Authorization for "as needed" prescription and non-prescription medication shall be updated as necessary or at least every six months by the parent, and shall include circumstances for administering "as needed" medication and any applicable special instructions.

#### Finding:

1917-I Based on record review: Authorization for prescription medication for C2. was not updated at least every six months to include circumstances for administering as needed medication and any applicable special instructions, by the parents. Last authorization is dated April 27, 2018, expiring on October 27, 2018. Medication was given to C2 on 11/13/18