

Statement of Deficiencies

1509-A.5: Complaint Policy

Not Met

1509-A.5: Complaint Policy

Parents shall be advised of the licensing authority of the Licensing Division along with the current telephone number and email address. Parents shall also be advised that they may call or write the Licensing Division should they have significant, unresolved licensing complaints.

Finding:

1509-A.5: Based on Record Review by the Specialist on 11/24/15 the Provider did not have a policy/procedure to advise Parents of the licensing authority of the Licensing Division along with the current telephone number and email address. Parents shall also be advised that they may call or write the Licensing Division should they have significant, unresolved licensing complaints.

1509-A.6: Parental Access Policy

Not Met

1509-A.6: Parental Access Policy

Parents shall be allowed to visit the center anytime during its regular hours of operation and when children are present.

Finding:

1509-A.6: Based on Record Review by the Specialist on 11/24/15 the Provider did not have a written policy allowing parents to visit the center anytime during regular hours of operation and when children are present.

1509-A.7: Parental Involvement Policy

Not Met

1509-A.7: Parental Involvement Policy

Parents shall be offered a minimum of two opportunities for involvement each year, which may include but are not limited to, an open house, parent education session, parent and staff conference, family pot luck dinner, holiday party or parent or grandparent's day.

Finding:

1509-A.7: Based on Record Review by the Specialist on 11/24/15 the Provider did not have a policy offering Parents a minimum of two opportunities for involvement each year, which may include but are not limited to, an open house, parent education session, parent and staff conference, family pot luck dinner, holiday party or parent or grandparent's day.

1509-A.9: Electronic Devices Policy

Not Met

1509-A.9: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. Electronic device activities for children under age two are prohibited; and
- b. Time allowed for electronic device activities for children ages 2 and above shall not exceed 2 hours per day.

Finding:

1509-A.9: Based on Record Review by the Specialist on 11/24/15 the Provider did not have a written Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, are prohibited for children under are two and time allowed for electronic device activities for children ages two and above shall not exceed 2 hours per day.

1509-A.10: Computer Practices Policy

Not Met

1509-A.10: Computer Practices Policy that requires computers that allow internet access by children to be equipped with monitoring or filtering software that limits access by children to inappropriate web sites, e-mail, and instant messaging.

Finding:

1509-A.10 Based on Record Review by the Specialist on 11/24/15 the Provider did not have a written Computer Practices Policy that requires computers that allow internet access by children to be equipped with monitoring or filtering software that limits access by children to inappropriate web sites, e-mail, and instant messaging.

Statement of Deficiencies

1509-A.11: Programs, Movies and Video Games Policy

Not Met

1509-A.11: Programs, Movies and Video Games Policy

- a. Programs, movies, and video games with violent or adult content, including but not limited to soap operas, television news, and sports programs aimed at audiences other than children, shall not be permitted in the presence of children.
- b. All television, video, DVD, or other programming shall be suitable for the youngest child present.
- c. "PG" programming or its television equivalent shall not be shown to children under age 5.
- d. "PG" programming shall only be viewed by children age 5 and above and shall require written parental authorization.
- e. Any programming with a rating more restrictive than "PG" is prohibited.
- f. All video games shall be suitable for the youngest child with access to the games.
 - i. "E10+" rated games shall be permitted for children ages 10 years and older.
 - ii. "T" and "M" rated games are prohibited.

Finding:

1509-A.11: Based on Record Review by the Specialist on 11/24/15 the Provider did not have a Programs, Movies and Video Games Policy requiring: Programs, movies, and video games with violent or adult content, including but not limited to soap operas, television news, and sports programs aimed at audiences other than children, shall not be permitted in the presence of children. All television, video, DVD, or other programming shall be suitable for the youngest child present. PG programming or its television equivalent shall not be shown to children under age 5. PG programming shall only be viewed by children age 5 and above and shall require written parental authorization. Any programming with a rating more restrictive than PG is prohibited. All video games shall be suitable for the youngest child with access to the games. E10+ rated games shall be permitted for children ages 10 years and older. T and M rated games are prohibited.

1511-A.1: Physical Activity Procedure

Not Met

1511-A.1: Physical Activity

- a. Children under age two shall be provided time and space for age appropriate physical activity for a minimum of 60 minutes per day.
- b. Children age two and older shall be provided a minimum of 60 minutes of physical activity per day that includes a combination of both teacher led and free play.

Finding:

1511-A.1: Based on Record Review by the Specialist on 11/24/15 the Provider did not have a written and implemented procedure for children under age two and for children age two and older.

1511-A.2: Sleep/Rest Procedure

Not Met

1511-A.2: Sleep/Rest

- a. Infants shall be allowed to sleep according to their individual schedules
- b. Children under age 4 shall have daily rest time of at least 75 minutes in programs operating more than 5 hours per day.
- c. Children ages 4 and older shall be offered the opportunity for quiet time.

Finding:

1511-A.2: Based on Record Review by the Specialist on 11/24/15 the Provider did not have a written and implemented procedure for Sleep/Rest for infants, children under age four and for children age four and older.

1721-A. - C.: Continuing Education Training

Not Met

1721-A. - C.: Early learning centers shall provide opportunities for continuing education of staff members. The center staff of Type I centers, excluding Foster Grandparents, shall obtain a minimum of 3 clock hours of training annually in the topics found in §1719(A) and (B). Beginning July 1, 2015, Type I center staff shall obtain a minimum of 6 clock hours of such training annually. Beginning July 1, 2016, Type I center staff shall obtain a minimum of 9 clock hours of such training annually. Beginning July 1, 2017, Type I center staff shall obtain a minimum of 12 clock hours of such training annually.

Training shall be conducted by trainers approved by the Licensing Division.

- B. These Hours are in addition to the 3 hours required for health and safety.
- C. Copies of certificates of completion or attendance records shall be maintained at the center and available for inspection by the Licensing Division upon request.

Finding:

1721-A.-C.:Based on Record by the Specialist on 11/24/15 there was no documentation that the center staff of a Type I centers, excluding Foster

Statement of Deficiencies

Grandparents, obtain a minimum of 3 clock hours of training annually in the topics found in §1719(A) and (B). C. Copies of certificates of completion or attendance records were not maintained at the center and available for inspection by the Licensing Division upon request, 1 of 3 staff did not have the required continuing education training. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR. S1 needs to complete the 6 required clock hours of training in addition to the required training from the Department of Health.

1725-A.-E.: Medication Management Training

Not Met

1725-A.-E.:

- A. Beginning July 1, 2016 - All staff members who administer medication shall have medication administration training.
- B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.
- C. Such training shall be completed every two years with an approved Child Care Health Consultant.
- D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

Finding:

1725-A.-E.: Based on Record Review by the Specialist on 11/24/15 the staff person, S1, administering medication did not have current documentation of training in medication administration completed with an approved Child Care Health Consultant. Training is required every two years and the staff's training expired 8/22/15.

1901-A.4: Appropriate Emergency Numbers

Not Met

1901-A.4: Appropriate emergency numbers, including but not limited to numbers for the fire and police departments, nearby hospitals and medical centers, Louisiana Poison Control and Child Protective Services, and the physical address of the center, shall be prominently posted on or near each phone.

Finding:

1901-A.4: Based on Observations by the Specialist on 11/24/15 the Provider failed to have the appropriate emergency numbers such as fire and police departments, nearby hospitals and medical centers, Louisiana Poison Control and Child Protective Services, and the physical address of the center shall be prominently posted on or near the telephone.

1901-D: End-of-Day Check

Not Met

1901-D: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901-D: Based on Record Review by the Specialist on 11/24/15 the Provider did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center.

1919-A&B: Food Service and Nutrition - Menu

Not Met

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919-A&B: Based on Observations by the Specialist on 11/24/15 the Provider failed to have the Current weekly menu listing specific food items served for each day of the week prominently posted by the first day of each week and remain posted throughout the week.