

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A.4C.D: Critical Incidents and Required Notification: Based on record review and interviews: On 11/21/17, Specialist reviewed S13's behavioral notes for C1 and determined that the center failed to notify within 24 hours of the incident the Licensing Section and other appropriate agencies of the following critical incidents:

On 9/15/17, C1, who is 5 years old, ran out of the center and into the parking lot following O1 because he did not want to stay at school that day. Center staff failed to follow C1 after leaving the center and O1 returned him to the center after seeing him in the parking lot as she was preparing to leave. O1 was notified of the incident because she was present but the center failed to contact the Division of Licensing by e-mail on the Critical Incident Form by the end of business on 9/18/17.

On 10/3/17, during after school care C1 ran out of his classroom, down the hallway, out the back door, and on to the play yard alone. O1 was contacted by center staff of the incident but the center failed to contact the Division of Licensing by e-mail on the Critical Incident Form by the end of business on 10/4/17.

On 11/1/17, C1 was on the play yard being supervised by S4 and S13 and it was identified that C1 ran around the corner of the building where S4 and S13 could not see him. S4 followed him and eventually found that he had entered the building from the back door alone. O1 was notified of this incident but the center failed to contact the Division of Licensing by e-mail on the Critical Incident Form by the end of business on 11/2/17.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Daily Attendance Record- Children: Based on record review: The center's daily attendance record for children on 11/21/17, did not accurately reflect the children on the child care premises at any given time as 55 children were present and 47 children were signed in on the log. S1 corrected the daily attendance log immediately while the Specialist was still on the premises.

1713-A&B&C: Supervision

Not Met

1713-A&B&C:

- A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.
- B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.
- C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713-A&B&C: Supervision: Based on record review: On 11/28/17, during inspection the Specialist reviewed the notes of S13 and identified that the center lacked supervision for C1 on multiple occasions as they are documented as followed:

On 9/15/17, C1 ran out of the center and into the parking lot following O1 because he did not want to stay at school that day. None of center's staff followed C1 out of the center and O1 had to return C1 to the center after finding him the parking lot as she was preparing to back out of the center's

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parking lot.

On 10/3/17, during after school care, C1 ran out of his classroom, down the hallway, out the back door, and on to the play yard alone.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5: State Central Registry: Based on record review: The center failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center (1705.A). 1 of 13 staff, staff identifier; S13 failed to have documentation of the completed form. Staff has been on the premises since 9/12/17 as verified by staff attendance logs.

1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

Finding:

1903-C: Free of Hazards: Based on observations: The outdoor area was not free of hazards as on 11/21/17, during inspection of the center, the Specialist observed that two outside HVAC units failed to be enclosed by a permanent fence which prevents their access to the children while on the play yard. At the time of the inspection S7 and S12 had three 3 year old children on play yard #2.

1903-E.5: Outdoor - Enclosed

Not Met

1903-E.5: Outdoor play space shall be enclosed with a permanent fence or other permanent barrier in a manner that protects children from traffic hazards, prevents children from leaving the premises without proper supervision, and prevents contact with animals or unauthorized persons.

Finding:

1903-E.5: Outdoor - Enclosed: Based on interview(s): The center's outdoor play space failed to prevent C1 from leaving play yard #2. On 11/21/17, during inspection, S4 informed the Specialist that play yard #2 enclosed gates were open at the Lee St. entrance as well as the Mason St. entrance which allowed C1 to run through the play yard on 11/8/17 when he was running away from staff.
