

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
2. serious injury or illness that required medical attention;
3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.

B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.

C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.

D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

103.A.&C.: Based on interviews with S1 on 11/18/19 and 12/6/19, S1 failed to notify Child Welfare within 24 hours of the incident. S1 stated that Child Welfare appeared at the center on 12/2/19 to investigate the incident after receiving a referral from the department.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children		Ratio
Infants under 1 year		5:1
1 year	7:1	
2 years		11:1
3 years	13:1	
4 years		15:1
5 years		19:1
6 years and up		23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.A.&B.&D.: Based on record review/interviews, the child to staff ratio failed to be met at all times on 11/18/19 as evidenced by no staff was present with C1(a 3 year old) as he was left alone on Bus 203 from approximately 7:34am until 4:01pm. Minimum child to staff ratio is 13:1 for a 3 year old.

1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713.A.&B.&C.: Based on record review/interviews at 11:30am, C1, age 3, failed to be under supervision at all times on 11/18/19, as evidenced by C1 was left unattended on Bus 203 from 7:34am when staff left the bus at Franklin Parish Head Start parking lot until S20 retrieved him at approximately 4:01pm from Bus 203 in the Winnsboro Repair shop parking lot. Per S1, S18 was terminated and S10 and S17 were suspended for 2 days without pay.

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1907.C.1.: Sleeping Arrangements

Not Met

1907.C.1.: Individual and appropriate sleeping arrangements shall be made available for each child age one and older.

Finding:

1907.C.1. Based on record review/interviews on 11/20/19, appropriate sleeping arrangements failed to be made available for C1, a 3 yr old on 11/18/19, due to being left alone on Bus 203 from approximately 7:34am until 4:01pm

1911.B.&C.: Children - Toileting Accident and Assistance

Not Met

1911.B.&C.: Children shall be changed and cleaned immediately following a toileting accident. Staff shall respond promptly to a request from a child for toileting assistance.

Finding:

1911. B&C.: Based on interviews/record review at 11:30am, C1, age 3, failed to be cleaned immediately following a toileting accident on 11/18/19, due to being left alone on Bus 203 from approximately 7:34am until 4:01pm.

1919.D.: Meals Served

Not Met

1919.D.: A minimum of a breakfast or morning snack, lunch, and afternoon snack shall be served to children, and meals and snacks shall be served not more than three hours apart.

Finding:

1919.D. Based on record review/interview(s) at 1:00pm, C1, age 3, failed to be served a minimum of a breakfast or morning snack, lunch, and afternoon snack at all on 11/18/19, as evidenced by C1 was left alone on Bus 203 without any access to any food or meals from approximately 7:34am until 4:01pm.

2101.A.2.: Single Safety Belt

Not Met

2101.A.2.: Only one child shall be restrained in a single safety belt.

Finding:

2101.A.2. Based on interview(s) at 2:30pm, S18 failed to restrain C1 in a 5-point harness seatbelt on 11/18/19, as evidenced by S18 released all the children from their seatbelts upon arrival to Franklin Parish Head Start at 7:34am but failed to remove C1 from the bus. At approximately 9:00am, C1 was on Bus 203 unrestrained as the bus traveled from Franklin Parish Head Start to the Winnsboro Repair Shop.

2101.A.4.: Transportation - Supervision

Not Met

2101.A.4.: Children shall never be left unattended in a vehicle.

Finding:

2101.A.4. Based on interview(s) at 10:30am, S17, S10 and S18 left C1 unattended on Bus 203 on 11/18/19, from 9:00am until 4:01pm when he was located by S20. Per S1, S18 was terminated and S10 and S17 were suspended for 2 days without pay.

2103.F.: Passenger Transportation Log

Not Met

2103.F.: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

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Finding:

2103.F.: Based on record review at 10:45am, S18 failed to document the current passenger transportation log correctly on 11/18/19, as evidenced by S18 documented that C1 was released to FPHS at 7:34am however C1 was not removed from Bus 203 at 7:34am but remained on the bus until S20 retrieved him at 4:01pm

2107.A.1.&2.: Visual Check of Vehicle

Not Met

2107.A.1.&2.: A visual passenger check of a vehicle is required to ensure that no child is left in the vehicle.

1. A staff person shall physically walk through the vehicle and inspect all seat surfaces, under all seats, and in all enclosed spaces and recesses in the interior of the vehicle.
2. The staff member shall record the time of the visual passenger check and sign the log, indicating that no child was left on the vehicle.

Finding:

2107.A.1.&2.: Based on interviews, S10, S17, S18 failed to physically walk through the vehicle and inspect all seat surfaces, under all seats, and in all enclosed spaces and recesses in the interior of the vehicle as evidence by C1 being left on Bus 203 from approximately 7:34am until 4:01pm.

Based on record review at 2:00pm, although S18 documented that a visual check was completed, S18's documentation of the vehicle check was incorrect as evidenced by S18 signed her first initial and last name and documented that a visual check was completed at 7:36am indicating that no child was left on the vehicle however C1 was left alone on Bus 203 from 7:34am until 4:01pm.