

## Statement of Deficiencies

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A Based on Record Review: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 61 children were present on 11-20-17 and 59 children were signed in on the log.

### 1507-E: Daily Attendance Records - Visitors

Not Met

1507-E: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

#### Finding:

1507.E. Based on Record Review/Interview: The center's visitor's daily attendance record did not accurately reflect when a Visitor was on the child care premises as evidenced by the facility failed to have documentation of O-3's presence in the facility on 11-8-17. Per Staff interview (S-2), O-3 visited the facility on 11-8-17 to investigate an incident involving C-1 that the facility reported to Child Welfare on 11-6-17. Specialist was informed that , O-3 was in the facility between the hours of 9:30am-10am exact time unknown. The facility failed to have documentation of O-3's presence in the facility on this date, S-1 stated that she gave O-3 the visitors book to sign in, however S-1 stated that she was unaware that O-3 failed to sign in and out of the facility.