

## Statement of Deficiencies

### 1507.C.: Daily Attendance Records - Independent Contractors

Not Met

1507.C.: Independent Contractors. A daily attendance record for all extracurricular personnel, therapeutic professionals and other independent contractors, to include the first and last name of the contractor, date of visit, arrival and departure times, name of staff member that accompanied contractor, if required, and purpose of the visit.

#### Finding:

**\*\*NEW\*\***1507.C. Based on record review/interview/observation: On 11/19/2020, at approximately 2:53pm, S2 failed to have a daily attendance record for O4, contracted security guard, to include the name, date of visit, arrival and departure times, and the purpose of the visit. Specialist observed O4 unaccompanied on the premises walking from building 2 to building 1. S2 stated O4 is a contracted security guard who works Thursdays and Fridays from 12:00pm to 5:30pm. S2 stated O4 does not sign in or out.

Corrective Action Plan: Effective 11/19/2020, S2 stated she will ensure that all contractors sign in and out when they are on premises.

### 1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

#### Finding:

1807.C. Based on record review/interview/observation: On 11/19/2020, at approximately 1:34pm, S2 failed to have a CCCBC-based determination of eligibility for child care purposes from the department for O4, prior to him being present at the center or performing services. Specialist observed O4 unaccompanied on the premises walking from building 2 to building 1. S2 stated O4 is a contracted security guard with Safeway Security and she thought he has an eligible cccbc. Specialist observed O4 leaving the premises at approximately 3:30pm.

Corrective Action Plan: Effective 11/19/2020, S2 stated she will ensure all contractors have an eligible cccbc status prior to being on the premises.