

## **Statement of Deficiencies**

### **7305-D: Department of Health**

**Not Met**

7305-D: The provider shall have documentation of yearly sanitation inspection and current approval from the Office of Public Health, Sanitarian Services. If food is catered or transported, approval is needed from the health department.

**Finding:**

7305-D Based on record review: The Provider lacked documentation of a current annual inspection and approval from the Office of Public Health, Sanitarian Services.

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### **7312-C: Annual Review**

**Not Met**

7312-C: All staff, including substitutes and foster grandparents, shall have a signed and dated checklist/statement that the following topics are annually reviewed:

- center policies and practices including health and safety procedures;
- emergency and evacuation plan;
- supervision of children;
- discipline policy;
- job description;
- individual needs of the children enrolled;
- detecting and reporting child abuse and neglect;
- current Child Day Care Class "A" Minimum Standards;
- confidentiality of information regarding children and their families.

**Finding:**

7312-C Based on record review:  
Provider lacked documentation that staff, S3 have annually reviewed training topics. S3 last documented annual review of training topics is 10/20/12.

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### **7328.G.1: Fire Drills**

**Not Met**

7328.G.1: Fire drills shall be conducted at least once per month. Drills shall be conducted at various times of the day to include all children (children attending on certain days only and/or at certain times only) and shall be documented. Documentation shall include:

- date and time of drill;
- number of children present;
- amount of time to evacuate the center;
- problems noted during drill and corrections noted; and
- signatures (not initials) of staff present.

The Licensing Section recommends that at least one fire drill every six months be held at rest time.

**Finding:**

7328.G.1 Based on record review: The provider did not have documentation of fire drills that were conducted at least once per month. Provider failed to have documentation of fire drills conducted in the months of March, April, and May 2013.

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