

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A.: Daily Attendance Records-Children: Based on record review: Specialist reviewed the records of daily attendance at 10:15 am, and observed the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 25 children were present and 21 children were signed in on the log. The attendance log was corrected prior to the Specialist departure.

Corrective Action Plan: S1 stated effective 11/16/2020, she will assign an additional staff to check to the daily attendance records to ensure every child is accounted for as they are entering the center. S1 explained that when the last child is signed in the center she will review the daily attendance log and cross reference it against each classroom to verify each child has been signed in.

1811.A.&B.: Requests for CCCBC-Based Determinations of Eligibility

Not Met

1811.A.&B.: A. An early learning center or an entity identified in §1809 shall request and obtain from the department a new CCCBC-based determination of eligibility for child care purposes for each required person:

1. prior to the person being present or performing services at the center when children are present; and
2. not less than once during a five-year period.

B. An early learning center or an entity identified in §1809 shall not be required to request and obtain from the department a new CCCBC-based determination of eligibility for child care purposes for a required person, and instead shall be able to request and obtain from the department the person's CCCBC-based determination of eligibility provided to another in-state child care provider or entity identified in §1809, if:

1. a child care provider within the state or an entity requested and obtained a CCCBC-based determination of eligibility for child care purposes from the department for the person within the past five years, while the person was seeking employment or employed by a in-state child care provider or seeking to provide or providing services at an early learning center in Louisiana for an entity;
2. the department provided to the initial requesting child care provider or entity a CCCBC-based determination indicating the person was eligible for child care purposes; and
3. the person is still employed by a child care provider within the state, or is still providing services in an early learning center within the state for an entity, or has been separated from a child care provider within the state or an entity for less than 180 consecutive days.

Finding:

1811.A&B.:Requests for CCCBC-Based Determinations of Eligibility: Based on Record Review: Specialist reviewed staff files for all staff at 11:00 am and observed documentation of a CCCBC-based determination of eligibility (CCCBC) was not available for 1 of 9 staff, S5, prior to her being present in the childcare facility. S5 was hired and began working at the center on 05/27/2020 and a provisional status was not received until 06/01/2020. According to S5's Orientation Training Form and the Staff's Daily Attendance Logs, S5 worked in the center on 05/27/2020, 05/28/2020, 05/29/2020, and 05/30/2020 without a CCCBC-based determination.

Correction Action Plan: S1 stated effective 11/16/2020, when hiring new staff, she will await the eligibility of the new staff's CCCBC prior to allowing them in the center to work with the children