

## Statement of Deficiencies

### 1719. A.- C.: Orientation Training

Not Met

1719. A.- C.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive center-specific orientation to the policies and practices of the center that at a minimum shall include information on the center:

1. child abuse identification and reporting, including phone numbers for mandatory reporting and suspected child abuse and neglect;
2. location of emergency exits and emergency preparedness plans;
3. handling of emergencies due to food/allergic reactions;
4. location of first-aid supplies;
5. list of children with allergies, children with disabilities, and children with special health care needs;
6. identification of critical staff including but not limited to staff trained in CPR and first aid and staff who can administer medicine;
7. child release policies and restrictions;
8. child-to-staff ratio policies;
9. daily schedules;
10. opening policy;
11. closing policy; and
12. transportation policy and vehicle inspection procedures.

B. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall complete the LDE Key Training Module 1 and the DCFS online Mandated Reporter Training. Key Training Module 1 shall at a minimum include information on the following:

1. general emergency preparedness, including natural disasters and man-caused events;
2. professionalism;
3. health and safety, which includes: daily observations, supervision regulations, daily attendance, child to staff ratios, improper discipline, prohibited discipline, prevention of shaken baby syndrome, prevention of abusive head trauma and child maltreatment, food safety, choking risks recognition and reporting of child abuse and neglect;
4. administration of medication consistent with standards for parental consent;
5. prevention and response to emergencies due to food and allergic reactions;
6. appropriate precautions in transporting children, if applicable;
7. public health policies, prevention and control of infectious diseases, including immunization information;
8. handling and storage of hazardous materials and the appropriate disposal of bio-contaminants;
9. pediatric first aid and cardiopulmonary resuscitation (CPR);
10. prevention of sudden infant death syndrome and use of safe sleep practices;
11. outdoor play practices;
12. environmental safety; and
13. building and physical premises safety, including identification of and protection from hazards, bodies of water and vehicular traffic;
14. child release practices; and
15. critical incident practices and licensing regulations

C. Within 30 calendar days of the first day present at the center and prior to assuming sole responsibility for any children, each staff member shall complete the LDE Key Orientation Training Modules 2 and 3, that at a minimum shall include information on the following:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety; and
5. early learning development standards.

#### Finding:

1719. A-C. Based on record review at 2:00 p.m., S1 failed to have documentation that S8 completed the DCFS online mandated reporter training within 7 days of the first day present at the center:  
-S8's hire date and first day present at the center was 10/24/2023. DCFS online mandated reporter training should have been completed by 10/31/2023. This was not corrected prior to Specialist departure.

Corrective Action Plan: Effective 11/15/2023, S1 stated she will S1 stated she will have all new staff to complete orientation training before going into the classroom to ensure compliance with this regulation.

### 1721.H.: Continuing Education Certificates of Completion or Transcripts

Not Met

1721.H.: H. Copies of certificates of completion or transcripts shall be maintained at the center and shall be available for on-site inspection, whether as hard copies or in electronic form, by the department upon request.

#### Finding:

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1721.H.: Based on record review at 2:00 p.m., S1 failed to have copies of certificates of completion or transcripts for S2, S6 and S9. There were copies of certificates they completed trainings but documentation showed they were not enrolled in the class. This was not corrected prior to Specialist departure.

Corrective Action Plan: Effective 11/15/2023, S1 stated she will now check behind S7 who is responsible for scheduling trainings for employee to make sure copies are not being forged for staff to ensure compliance with this regulation.

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### 1723.A.&B.: CPR Certification - Infant/Child

**Not Met**

1723.A.&B.: A. Infant and child CPR. All staff members on the premises of a center and accessible to children shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. All staff members on the premises of a center and accessible to children shall have current certification in adult CPR through training approved by the department.  
CPR Certification

#### Finding:

1723.A.&B.: Based on record review at 2:00 p.m., S1 failed to have documentation 1 of 10 staff on the premises and accessible to children have current certification in infant, child, and adult CPR through training approved by the Department. S5 failed to have the current certification. Her certification expired 7/31/2023. S1 will schedule a class for her take.

Corrective Action Plan: Effective 11/15/2023, S1 stated she will create a spread sheet to keep track and monitor training expiration dates to ensure compliance with this regulation.

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### 1723.C: Pediatric First Aid

**Not Met**

1723.C: C. All staff members on the premises of a center and accessible to children shall have current certification in pediatric first aid through training approved by the department.

#### Finding:

1723.C.: Based on record review at 2:00 p.m., S1 failed to have documentation 1 of 10 staff on the premises and accessible to children have current certification in pediatric first aid through training approved by the Department. S5 failed to have the current certification. Her certification expired 7/31/2023. S1 will schedule a class for her to take.

Corrective Action Plan: Effective 11/15/2023, S1 stated she will create a spread sheet to keep track and monitor training expiration dates to ensure compliance with this regulation.

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### 1911.E.: Daily Reports for Infants

**Not Met**

1911.E.: Daily Reports for Infants. Written or electronic reports that include the liquid intake, food intake, disposition, bowel movements and eating and sleeping patterns shall be given to the parents of infants on a daily basis. Reports shall be kept current throughout the day.

#### Finding:

1911.E. Based on record review/interviews at 12:00 p.m., S4 and S5 failed to have documentation that included the liquid intake, food intake, disposition, bowel movements and eating and sleeping patterns for C1 (eight-months-old) and C2 (nine-months-old). This was not corrected prior to Specialist departure.

Effective 11/15/2023, S1 stated she will do a check at 9:00 a.m. to ensure reports have been started to ensure compliance with the regulation.