

## Statement of Deficiencies

### 1707.A.1.&2.: Required Staffing - Director or Director Designee

Not Met

1707.A.1.&2.: Director or Director Designee. Each center shall have a qualified director or qualified director designee.

1. The director or director designee shall be an on-site, full-time staff person at the center during the daytime hours of operation (prior to 9 p.m.). When the director is not an on-site full-time employee at the licensed location, there shall be a qualified director designee who is an on-site full-time employee at the licensed location.
2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

#### Finding:

1707.A.1&2. Based on record review at 3:42 p.m., S1 failed to have a qualified Director or Director Designee who is an on-site full time staff person at the center during the day time hours of operation (prior to 9:00 p.m.) and responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met. S2 stated S1 submitted paperwork to the licensing consultant in June 2022, requesting her to be added as designee on the license. S2 stated they are still awaiting an update from the consultant. S2 was advised that S1 must work at least 32 hours per week in order to be in compliance with the regulation until S2 is added as a designee.

Corrective Action Plan: Effective 11/15/2022, S2 stated S1 will work at least 32 hours per week until S2 is added as a designee on the license to ensure compliance with this regulation.

### 1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

- B. Minimum child to staff ratios shall be met at all times.
1. There shall be a minimum of two staff members present at an early learning center when more than four children are present.
  2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- C. The department's form noting required child-to-staff ratios shall be posted in each room included in the center's licensed capacity.
- D. Minimum child-to-staff ratios for type II and type III centers are as follows.

| Ages of Children     | Ratio |
|----------------------|-------|
| Infants under 1 year | 5:1   |
| 1 year               | 7:1   |
| 2 years              | 10:1  |
| 3 years              | 13:1  |
| 4 years              | 15:1  |
| 5 years              | 19:1  |
| 6 years and up       | 23:1  |

G. Mixed Age Groups Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages two, three, four and five.
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages five and older.

#### Finding:

1711.D. Based on observations at 1:56 p.m., child to staff ratio failed to be met in the infant classroom. S7 was observed in the classroom with 6 infants to one-year-olds. The required ratio for children of this age is 5 children per 1 staff person. Ratio was met at 2:05 p.m. when S4 brought a one-year-old to another classroom.

Corrective Action Plan: Effective 11/15/2022, S2 stated they will have a staff member enter the classroom to relieve staff that have to step out, to ensure ratio is being met, and to ensure compliance with the regulation.

### 1901.G.&H.: Equipment

Not Met

1901.G.&H.: G. All equipment used by children shall be maintained in a clean and safe condition and in good repair.

H. Moveable equipment shall be secured and supported so that it shall not fall or tip over.

#### Finding:

1901.G. Based on observations at 2:03 p.m., all of the center equipment used by children was not maintained in good repair. The Specialist observed a broken section of the outdoor play yard structure with sharp edges that is hazardous to the children present. S2 stated they will put duct tape over the area until the structure can be replaced in the future.

## Statement of Deficiencies

Corrective Action Plan: Effective 11/15/2022, S2 stated staff will check the play yard and equipment daily at 6:15 a.m. and 4:45 p.m. to make sure there are no hazards, and to ensure compliance with the regulation.

---

### 1919.A.&B.: Food Service and Nutrition - Menu

**Not Met**

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted, written or electronically, by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted, written or electronically, on or near the menu.

#### Finding:

1919.B.3. Based on record review at 1:59 p.m., S11 failed to ensure menu substitutions were posted, written or electronically, on or near the menus. The posted menu stated the following would be served: Red Beans, Turkey Smoked Sausage, Cornbread, Peaches, and Milk. However, the following was served: White Beans, Sausage, Peaches, and Milk. S11 stated she forgot to update the menu.

Corrective Action Plan: Effective 11/15/2022, S2 she will remind S11 to hand write all menu changes, when changes are made during morning emails, to ensure the menu is accurate, and to ensure compliance with the regulation.

---