

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review: The Provider lacked documentation of a daily attendance record for children that included the time of arrival and departure of each child and the first and last name of the person to whom the child was released. S1 stated the center utilizes a computerized daily attendance log for children. S1 was unable to access the system (Smartcare) in the absence of S8.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

****NEW**** 1507-B Based on record review: The Provider did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure. S1 stated the center utilizes a computerized daily attendance log for staff. S1 was unable to access the system (Smartcare) in the absence of S8.

1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Personnel files for each staff member shall be maintained at the center and shall include the following:

An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;

Upon termination or resignation of employment, the last date of employment and reason for leaving; and

Finding:

1715-A.1.3. Based on record review: 1 of 8 did not have an application/staff information form to include a hire date for staff: S5.

1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

Finding:

1719-A.-B. Based on record review: Provider lacked documentation that 1 of 8 staff, S5, received additional orientation in the required topics within seven days of date of hire.

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1807-C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807-C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

****NEW**** 1807-C. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each independent contractor, prior to the person being present at the center. O1 was on premises 10/12/18, 10/19 and 11/9 with a SJPB School Board affidavit. O2 was on premises 10/1/18, 10/3, 10/10, 10/22, 10/24, 10/31, 11/7, 11/12 and 11/14 with a SJPB School Board affidavit. O3 was on premises 10/3/18 and 11/14 with a SJPB School Board affidavit.

1811-A.-B.: Requests for CCCBC-Based Determinations of Eligibility

Not Met

1811-A.-B.: A. An early learning center or an entity identified in §1809 shall request and obtain from the department a new CCCBC-based determination of eligibility for child care purposes for each required person:

1. prior to the person being present or performing services at the center when children are present; and
2. not less than once during a five-year period.

B. An early learning center or an entity identified in §1809 shall not be required to request and obtain from the department a new CCCBC-based determination of eligibility for child care purposes for a required person, and instead shall be able to request and obtain from the department the person's CCCBC-based determination of eligibility provided to another in-state child care provider or entity identified in §1809, if:

1. a child care provider within the state or an entity requested and obtained a CCCBC-based determination of eligibility for child care purposes from the department for the person within the past five years, while the person was seeking employment or employed by a in-state child care provider or seeking to provide or providing services at an early learning center in Louisiana for an entity;
2. the department provided to the initial requesting child care provider or entity a CCCBC-based determination indicating the person was eligible for child care purposes; and
3. the person is still employed by a child care provider within the state, or is still providing services in an early learning center within the state for an entity, or has been separated from a child care provider within the state or an entity for less than 180 consecutive days.

Finding:

1811-A.-B. Based on record review: Documentation of a CCCBC-based determination of eligibility (CCCBC) was not available for 1 of 8 staff, S4(DOH: 2/20/18). Documentation of a CCCBC-based determination of eligibility (CCCBC) was not conducted for 1 of 8 at least once during a five-year period S4 date of hire is 2/20/18. S4 lacked a CCCBC based determination of eligibility as of 10/1/18. Specialist observed S4 leaving the premises on 11/14/18 at 12:42 p.m.

1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901-C Based on record review: The Provider did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center. The center lacked documentation of a visual check being completed on 10/31/18, 11/1,11/2, 11/5, 11/6, 11/7 and 11/13/18.

1911-G: Pacifier Attached

Not Met

1911-G: Pacifiers attached to strings or ribbons shall not be placed around the neck or attached to the clothing of a child.

Finding:

****NEW**** 1911-G Based on observations: A pacifier that was attached to strings or ribbons was attached to the clothing of a child. Specialist observed C1 and C2 to have their pacifier attached to a ribbon which was clipped to their clothing on the visit of 11/14/18. Corrected at the time of observation.

Statement of Deficiencies

1919-A&B: Food Service and Nutrition - Menu

Not Met

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919-A.&B. Based on observation: The Center's meals and snacks including their preparation, service and storage, as specified under the Child Care Food Program of the United States Department of Agriculture, were not provided as fish sticks, macaroni and cheese, mandarin oranges and milk was served for lunch on 11/14/18. A serving of vegetables was needed to meet the requirements.

Menu substitutions or additions were not posted on or near the menus as the weekly menu posted for the week of 11/12/18 specified lunch to be served as spaghetti with meat sauce, corn, apples, bread and milk. Specialist observed fish sticks, macaroni and cheese, mandarin oranges and milk being served for lunch on 11/14/18.
