

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review:

The daily attendance log for before school children did not include the time of departure of each child and name of the person to whom the child was released. Upon arrival at 8:45 am, the Specialist observed 16 before school children not signed out on the attendance logs. S5 corrected the logs, by signing out the 8 of the 16 children she transported to school. S1 signed the other 8 children out once she arrived at 9:34 am.
