

## ***Statement of Deficiencies***

### **1507-A: Daily Attendance Records - Children**

**Not Met**

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### **Finding:**

1507-A Based on record review: The daily attendance record for 11/27/17 failed to accurately reflect the number of children on the center premises as evidence by review of the center's sign-in sheets. Specialist counted a total of 84 children but only 82 children were signed in. S1 corrected the sign-in sheets by signing in 2 children who were not signed in to S5's class.

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