Date - 11/14/2012 License # - 10293 Acton Code - 23

Statement of Deficiencies

7321-K: Incidents and Accidents

Not Met

7321-K: Incidents, injuries and accidents shall be documented. Documentation shall include name of child, date and time of incident, location where incident took place, description of how incident occurred, part of body involved, and actions taken. Documentation of all incidents/injuries/accidents shall include time of parental notification and signature of person notifying the parent. The parent or designated person shall be notified immediately in the following situations:

- -blood not contained in an adhesive strip;
- -head injury;
- -human bite which breaks the skin;
- -any animal bite;
- -an impaled object;
- -broken or dislodged teeth; or
- -any injury requiring professional medical attention.

Finding:

7321-K Based on interview with S2 during licensing visit on 11/14/12 in which she confirmed that she contacted C1-C11's parents following the accident involving the center van and another vehicle on 10/31/12, however she failed to complete an accident report documenting name of child, date and time of incident, location where incident took place, description of how incident occurred, part of body involved, and actions taken. Documentation of all incidents/injuries/accidents shall include time of parental notification and signature of person notifying the parent. The parent or designated person shall be notified immediately in the following situations: