

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 11/13/18, The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as at 3:45 during walk through there were 30 children were present and 57 children were signed in on the log due the the daily attendance for the after school children being filled in with a sign in time of 2:30 pm. At 3:45 pm there was only one after-school child present.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review on 11/13/18, S1 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure. As the time cards observed on 11/13/18 was an hour ahead.

1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711-A-B-D-G Based on observations on 11/13/18, S1 failed to meet the required child to staff ratio as 26 children ages 1 (1), 2, 3, 4, and 6 (1) years were observed with 2 staff (S8 and S7) during walk through at 3:45 pm. Due to S2, S3, S4, S5, and S6 having to leave the premise due to the lack of an eligible CCCBC. The required ratio for children of this age 1 year is 7 children per 1 staff person, the required ratio for an average group of 2, 3, and 4 year olds is 13 children to 1. There needed to be one additional staff member to meet ratio.

1807-B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807-B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

Statement of Deficiencies

1807-B. Based on record review on 11/13/18, A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each staff members, prior to the person being present at the center or performing services as evidence by: S2, S3, S4, S5, and S6 were observed present on 11/13/18. Based on review of the center's CCCBC roster and S1's verbal statement, S2, S3, S4, S5, and S6 have not completed a CCCBC as required. S1 stated that she thought she had until January 2019 to get her current employees backgrounds submitted.

Per the staff time cards provided by S1, since 10/01/18: S2 was present in the center on 10/08/18, 10/09/18, 10/10/18, 10/11/18, 10/12/18, 10/22/18, 10/23/18, 10/24/19, 10/25/18, 10/26/18, 10/29/18, 10/30/18, 10/31/18, 11/01/18, 11/02/18, 11/05/18, 11/06/18, 11/07/18, 11/08/18, 11/09/18, 11/12/18, and 11/13/18.

S3 was present on 10/01/18, 10/02/18, 10/03/18, 10/04/18, 10/05/18, 10/15/18, 10/16/18, 10/17/18, 10/18/18, 10/19/18, 10/29/18, 10/30/18, 10/31/18, 11/01/18, 11/02/18, 11/05/18, 11/06/18, 11/07/18, 11/08/18, 11/09/18, 11/12/18, and 11/13/18.

S4 was present on 10/08/18, 10/09/18, 10/10/18, 10/11/18, 10/12/18, 10/15/18, 10/16/18, 10/17/18, 10/18/18, 10/19/18, 10/22/18, 10/23/18, 10/24/19, 10/25/18, 10/26/18, 10/29/18, 10/30/18, 10/31/18, 11/01/18, 11/02/18, 11/05/18, 11/06/18, 11/07/18, 11/08/18, 11/09/18, 11/12/18, and 11/13/18.

S5 was present on 10/08/18, 10/09/18, 10/10/18, 10/11/18, 10/12/18, 10/15/18, 10/16/18, 10/17/18, 10/18/18, 10/19/18, 10/22/18, 10/23/18, 10/24/19, 10/25/18, 10/26/18, 10/29/18, 10/30/18, 10/31/18, 11/01/18, 11/02/18, 11/05/18, 11/06/18, 11/07/18, 11/08/18, 11/09/18, 11/12/18, and 11/13/18.

S6 was present on 10/08/18, 10/09/18, 10/10/18, 10/11/18, 10/12/18, 10/15/18, 10/16/18, 10/17/18, 10/18/18, 10/19/18, 10/22/18, 10/23/18, 10/24/19, 10/25/18, 10/26/18, 10/29/18, 10/30/18, 10/31/18, 11/01/18, 11/02/18, 11/05/18, 11/06/18, 11/07/18, 11/08/18, 11/09/18, 11/12/18, and 11/13/18.
