

## Statement of Deficiencies

### 1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review on 11/13/18, S1 lacked documentation that 1 of 1 new staff member, S4, received orientation within seven days of date of hire and prior to assuming sole responsibility for any children as LS observed this information was omitted from S4's file. LS observed S4 supervising 14 children (ages 3 yrs) with S5 and S6 during the center visit. S1 stated she completed some orientation with S4 but failed to complete documentation for LS to review.

### 1807-C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807-C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

#### Finding:

1807-C. Based on record review/interview(s) on 11/13/18, a CCCBC-based determination of eligibility for child care purposes from the department was not obtained for O1, O2, O3, O4, and O5, prior to the person being present at the center or performing services as LS observed the following:

O1 and O2 were on the center premises on 11/2/18 from 7:50 am - 11:30 am, O3 was on the the premises on 11/2/18 from 7:52 am - 10:32 am, O4 and O5 were on the premises on 11/2/18 from 7:52 am - 11:30 am (ECERS University Health-Shreveport visitors). The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O1, O2, O3, O4, and O5 as S1 informed LS that the visitors were on the center premises in order to conduct observations of the center classrooms. S1 stated O6 was the only visitor with an eligible CCCBC and that he accompanied O1, O2, O3, O4 and O5 during the center visit. S1 stated O1 was not a staff member, therefore, O1, O2, O3, O4 and O5 were not accompanied by a paid adult staff member not otherwise counted in child to staff ratio.

Documentation did not include the language stating that were accompanied by the staff member at all times while on the premises and signature of the staff member as this information was not observed during the center visit.