

Statement of Deficiencies

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

NEW 1807.B. Based on record review at 11:35 a.m., S1 failed to obtain a CCCBC-based determination of eligibility for child care purposes from the Department for staff, S7, prior to S7's first day working at the center on 10/27/2021. S7's CCCBC-based determination of eligibility date is 10/28/2021. S1 provided documentation that S7 was monitored every 30 minutes by S3 on 10/27/2021, however, S7's CCCBC status was still pending on 10/27/2021. S1 stated she was told by the Specialist that staff can start working while the CCCBC determination process is still pending, and that the staff member would have to remain with someone the entire time. The Specialist informed S1 that she is responsible for reviewing the regulations as written in Bulletin 137, and explained that all staff and volunteers must obtain a provisional or eligible status prior to being allowed to work in the center.

Corrective Action Plan: Effective 11/10/2021, S1 stated she will not allow any new hires to work in the center until they have a provisional or eligible CCCBC status that has been cleared in the system. If the new hire is provisional, she will ensure there is a staff member who monitors the person every 30 minutes, and documents it on the provisional monitoring sheets to ensure that she is not recited this deficiency.