

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.B.D. Based on record review on 11/10/2020 and interview on 11/12/2020 at 10:55 am, S1 failed to notify the parent immediately as well as the Department within 24 hours of an incident, after being notified by S3, that C1, a 4-year old was found sitting alone in the classroom, in the dark, with the door closed, on 10/30/2020. The Department was not aware of the incident until a follow-up Critical incident was received via email on 11/10/2020 at 10:47 am. S1 failed to notify O1 immediately after being made aware of the incident. O1 was notified by C1 of the incident after she made it home for the day.

Corrective Action Plan: Per S4, Effective 11/10/2020, Center Manager, or designated staff will ensure critical incidents are being reported timely to the Department and any other appropriate agencies that need to be notified within 24 hours of being notified of an incident.

1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713.A.B. Based on record review on 11/10/2020 and interview on 11/12/2020 at 10:55 am, C1, a 4-year-old, failed to supervised at all times while in the center. Per S3's written and verbal statement, on 10/30/2020, C1 was found sitting alone in classroom (A-4), in the dark, with the door closed. Per S1's written statement, C1 was alone from 8:15 am until 8:18 am, when S3 entered the classroom. S3 stated she did not enter the classroom until 8:22 am. Specialist was unable to determine the exact time C1 was alone in the classroom.

Corrective Action Plan: Per O2, effective 11/11/2020, a classroom delivery log will be completed each day for each class. Staff will be required to document on the log the name of the child, the time the child arrived into the classroom, signature of the person taking the child into the classroom, and signature of the staff who received the child into the classroom. There will always be a total of two staff that escort the bus and car riders to their classrooms. A staff meeting will be conducted with staff on 11/16/2020, referencing supervision.