

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on observations/Record Review/Interview: Upon arrival at approximately 10:15am, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 11 children were present and 15 children were signed in on the log. S1 stated that one mom signed her child in, that comes in the afternoon, even though she has been asked not to do so. Three other children were before school children that were not signed out when they left the center.

Corrective Action Plan: S1 stated that starting today, 11/10/2020, staff will check the sign in, in the morning, to be sure that the children present is accurate. S1 will speak to the mother again about signing her child in for after school care. S1 stated that staff will double check children are signed out when they leave for school. S1 stated she will also remove the before/after school kids from the regular daily sign.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on observations/record review: A review completed at 10:15am, showed the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S1, S2 and S4 were all present in the center, but were not signed in.

Corrective Action Plan: S1 stated that the cut off time for drop off is 9:00am. At this time, either S1 or the staff in charge will check the staff sign in log to ensure all are signed in.