

## Statement of Deficiencies

### 1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

#### Finding:

**\*\*NEW\*\***1807.B. Based on record review/interview: At approximately 1:22pm, S1 failed to have documentation of a CCCBC-based determination of eligibility for child care purposes from the department for S5, prior to her being present at the center or performing services. S5's orientation form shows her date of hire as 9/30/2020. S5's attendance log shows that she worked on the premises on the following dates: 9/30/2020, 10/1/2020, 10/2/2020, 10/5/2020, 10/6/2020, 10/7/2020, 10/8/2020, 10/9/2020, 10/12/2020, 10/13/2020, 10/14/2020, 10/15/2020, 10/19/2020, 10/20/2020, 10/21/2020, 10/22/2020, 10/23/2020, 10/26/2020, 10/27/2020, 11/2/2020, 11/3/2020, 11/4/2020, 11/5/2020, and 11/6/2020. Specialist observed S1 contacting S5 informing her that she would need an eligible cccbc prior to returning to work.

Corrective Action Plan: Effective 11/9/2020, S1 stated all new hires, including student trainees, will have a completed CCCBC-based determination of eligibility prior to their first day working on the premises.

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