

## Statement of Deficiencies

### 1103-A-D: Critical Incidents and Required Notification

Not Met

1103-A-D: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.  
C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.  
D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

NEW 1103-A-D Based on record review and interview: The provider failed to notify Licensing Division and Child Welfare via email within 24 hours of the following critical incident: On 10/22/18 at 4:26pm, the provider received a text from O1 stating she observed a bite mark on C1's (3 years old) face that broke the skin, after picking up C1 from the center. O1 stated she believes the bite happened at the center and she took C1 to Urgent Care, and the doctor stated C1 had a bite mark. The provider did not provide written notification on the Licensing Division's Critical Incident Report form within 24 hours or the next business day of the incident.

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review: The provider's daily attendance records for children on 11/8/18 did not accurately reflect children on the center premises on 11/8/18. 3 of 29 children did not have a sign out time including the person the child was released to. Also, the children's attendance record does not include the last name of each child.

### 1915-A: Health Services - Observation

Not Met

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

#### Finding:

NEW 1915-A Based on record review: On 10/22/2018, there is no documentation that S2 conducted an observation of C1 upon arrival at the center. Children's daily attendance log shows that C1 was present at the center on 10/22/2018.