

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 11/8/17 the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 24 children were present and 14 children were signed in on the log.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review on 11/8/17 S6 left the center's employment on 11/16 for more than 30 days and a new criminal background check was not obtained prior to this individual being re-hired and/or being present on the child care premises on 10/23/17 her rehire date. (1703.D.2). 1715-A.4 Based on record review on 11/8/17 documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 5 of 7 staff, prior to the individual(s) being present in the childcare facility (1703.A) S2 date of hire is 8/29/17 CBC is dated 9/3/17, S3 date of hire is 11/7/16 CBC is dated 11/17/17, S4 date of hire is 11/15/16 CBC is dated 11/19/16, S5 date of hire is 8/18/17 CBC is 8/27/17, S7 date of hire is 5/5/17 CBC is 7/16/17.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review on 11/8/17 S1 did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center for O1 or O2.

1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901-C Based on record review on 11/8/17 S1 did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center as evidenced by the last visual check was completed on 11/1/17 at 5:30 pm.

1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921-E Based on record review on 11/8/17 S1 did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June.