

Statement of Deficiencies

713.A.: Office of Public Health, State Fire, City Fire Approval

Not Met

713.A.: Annual licensing inspections by the department, current approvals by the Office of Public Health, Office of State Fire Marshal, and city fire (if applicable), and academic approval by the department (if type III center) shall be required before the expiration of an existing license. However, if a center has documentation establishing that the center requested an inspection by the Office of Public Health or the Office of State Fire Marshal prior to the expiration of the existing license, these approvals may be submitted to the department within 90 calendar days of the date of the license renewal.

Finding:

713.A. Based on record review: At approximately 11:35am, S1 failed to have documentation of a current annual inspection and approval from City Fire. The date of the last approval expired on 8/31/2019. S1 stated she could not find the certificate, but believes they came out to do the inspection.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review: At approximately 11:16am, S1 failed to have a daily attendance log for children that included the time of arrival and departure of each child, and the name of the person to whom the child was released to for the following dates:

- On 11/6/19, 1 of 6 children did not have documentation of the departure time and name of the person to whom the child was released to.
- On 11/1/19, 3 of 6 children did not have documentation of the departure time; and 2 of 6 did not have the name of the person to whom the child was released to.
- On 11/2/19, 1 of 6 children did not have documentation of the departure time and name of the person to whom the child was released to.
- On 10/30/19, 4 of 9 children did not have documentation of the departure time and name of the person to whom the child was released to.
- On 10/29/2019, 1 of 9 children did not have documentation of the arrival and departure time.
- On 10/28/19, 5 of 9 children did not have documentation of the departure time and name of the person to whom the child was released to.
- On 10/24/19, 4 of 9 children did not have documentation of the departure time and name of the person to whom the child was released to.
- On 10/25/19, 2 of 9 children did not have documentation of the departure time; 1 of 9 did not have the name of the person to whom the child was released to.
- On 10/22/19, 2 of 9 children did not have documentation of the departure time and name of the person to whom the child was released to.
- On 10/21/19, 3 of 10 children did not have documentation of the departure time and name of the person to whom the child was released to.
- On 10/15/19, 1 of 8 children did not have documentation of the departure time and name of the person to whom the child was released to.
- On 10/10/19, 1 of 10 children did not have documentation of the arrival time and name of the person to whom the child was released to; 2 of 10 did not have documentation of the departure time.
- On 10/11/19, 1 of 10 children did not have documentation of the arrival time and departure time, and the name of the person to whom the child was released to; 2 of 10 did not have documentation of the departure time.
- On 10/8/19, 1 of 5 children did not have documentation of the departure time and name of the person to whom the child was released to.
- On 10/7/19, 1 of 7 children did not have documentation of the departure time and name of the person to whom the child was released to.
- On 9/16/19, 1 of 9 children did not have documentation of the departure time and name of the person to whom the child was released to.

1715.A.1.&3.: Staff Records and Personnel Files

Not Met

1715.A.1.&3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

1. an application or staff information form containing the following information:
 - a. name;
 - b. date of birth;
 - c. home address and phone number;
 - d. training,
 - e. work experience;
 - f. educational background;
 - g. hire date; and
 - h. first day onsite working with children;
3. Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715.A.1. Based on record review: At approximately 12:40pm, S1 failed to have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, or first day on-site working with children for staff member S3. S1 stated she is unable to find S3's folder.

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1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

Finding:

1719.A. Based on record review: At approximately 12:40pm, S1 failed to have documentation that 1 of 4 staff, S3, received orientation within seven days of the first day present at the center and prior to having sole responsibility for any children.;

1719.B. Based on record review: At approximately 12:40pm, S1 failed to have documentation that 1 of 4 staff, S3, received additional orientation within thirty days of date of hire. Staff sign in records show that S3's first day working at the center was 8/26/19. S1 stated she did training with S3, however is unable to find S3's folder and orientation form.

1725.A.-C.: Medication Management Training

Not Met

1725.A.-C.: A. All staff members who administer medication shall have medication administration training.

B. Whether the center is administering medication or not, each early learning center shall have at least two staff members trained in medication administration and at least one on the premises. A staff member who is a licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

C. Such training shall be completed every two years with an approved child care health consultant.

Finding:

1725.B. Based on record review: At approximately 11:45am, S1 failed to have at least two staff members trained in medication administration whether the early learning center administers medication or not. 0 of 4 staff have current medication administration training. S1 stated she took the training on 5/19/18, however is unable to locate the certificate.

1901.J.&K.: Items That Can be Harmful to Children

Not Met

1901.J.&K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.

K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901.J. Based on observations: Items that can be harmful to children, such as cleaning supplies and chemicals, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children. At approximately 10:54am, the Specialist observed the following in an unlocked cabinet the sink in the children's restroom: two containers of disinfectant wipes, two bottles of Comet cleaning spray, and one can of Lysol disinfectant spray. The cleaning supplies were accessible to the six 1yr - 4yr old children present. Corrected during Licensing visit by S2.

1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919.B. Based on observations/record review: At approximately 12:31pm, S1 failed to have a current weekly menu, listing specific food items served for each day of the week, prominently posted by the first day of each week and remain posted throughout the week. The Specialist observed an October

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menu posted in the food preparation area. S1 stated she forgot to post the updated menu.

The Specialist observed S1 serve the following for lunch: Chicken Patties, Mashed Potatoes, Green Beans, Pineapples, and Milk.

1919.C.: Food Allergies and Special Diets

Not Met

1919.C.: Information regarding food allergies and special diets of children shall be posted in the food preparation area with special care taken to ensure that individual names of children are not in public view. If a parent chooses to allow the center to post the child's name and allergy information in public view, the center shall obtain a signed and dated authorization from the parent.

Finding:

1919.C. Based on record review/observations: At approximately 12:31pm, S1 failed to have information regarding food allergies and special diets of children posted in the food preparation area for C7 and C8. S1 stated it was previously posted, but may have been taken down by mistake.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review: At approximately 1:10pm, S1 failed to have documentation that tornado drills were conducted at various times of the day to include all children. Last tornado drill was conducted on 3/8/2019 at 9:30am.
