

## Statement of Deficiencies

### 1515.A.1.: Child Records and Cumulative Files

Not Met

1515.A.1.: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
  - a. name of child, date of birth, sex, date of admission;
  - b. name of parents and the home address of both child and parents;
  - c. phone numbers where parents may be reached while child is in care;
  - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
  - e. name and telephone number of child's physician, if applicable;
  - f. name and telephone number of the child's dentist, if applicable;
  - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;
  - h. any special dietary needs, restrictions or food allergies or intolerances, if applicable. See Paragraph 4;

#### Finding:

1515.A.1.: Child Records and Cumulative Files: Based on record review at approximately 1:30PM 1 of 9 children's records reviewed lacked the required information on the Child's Information Form as the following information was omitted name and phone number of person to contact in an emergency if parents cannot be located promptly, any special concerns, and signed and dated by parent and updated as changes occur. Specialist identified that C6's child attendance record is incomplete. S1 stated that C6's father recently updated C1's child information form but she was unable to locate it. The error was not corrected prior to the Specialist leaving the center.

### 1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years 13:1	
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711.A.&B.&D.&G.: Child to Staff Ratio: Based on interview (s) at approximately 10:30AM and 10:45 AM the center failed to meet the required child to staff ratio for children of the following ages: infant (6 weeks- 11 m/o) as evidenced by S3 and S2 stating that on occasion the baby room is out of ratio because one of them leaves the room when they have over 5 children and goes to the kitchen to obtain breakfast for the infants that eat table food. The required ratio for children of this age is 5 children per 1 staff person.

### 1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

#### Finding:

1903.C.: Free of Hazards: Based on observations on at approximately 10:15AM the outdoor area was not free of hazards as evidenced by the Specialist observing a board missing on the deck of the play yard. Specialist also observed that a drain pipe was broken which exposes children to unknown liquids. Specialist also observed that the brackets holding the drain pipe are sharp and metal and can be a cutting hazard. The hazards were not repaired prior the Specialist leaving the center.

## ***Statement of Deficiencies***

### **1911.K.: Hand Washing**

**Not Met**

1911.K.: Staff and children shall wash their hands using soap at least at the following times: upon arrival at the center, before preparing or serving meals, before giving medication, after playing in water used by more than one person, after toileting, after helping a child use a toilet or changing diapers, after wiping noses or cleaning wounds, after handling pets and other animals, after playing in sandboxes, before eating meals or snacks, upon coming in from outdoors, after cleaning or handling garbage and anytime hands become soiled with body fluids, such as urine, saliva, blood or nasal discharge.

#### **Finding:**

1911.K.: Hand Washing: Based on observations at approximately 10:15 AM center staff, S7, did not wash her hands with soap and water as needed. Licensing Specialist observed that staff did not wash their hands after wiping the face of C6 while he was on the playground. C6 has tear and liquids excreting from his nose. C6 wiped his face and then proceeded to wipe the fluid on C6's shirt. S7 did not leave the play yard to wash her hands, she just continued Interaction with her designated children. S7 washed her hands prior the Specialist leaving the center.

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