

## Statement of Deficiencies

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review/observations/interview(s): The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 27 children were present in and 23 children were signed in on the log. S5 and S6 corrected prior to Specialist departure.

### 1715-A.4: Criminal Background Check

Not Met

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding:

1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 2 of 10 staff, prior to the individual(s) being present in the childcare facility (1703.A) S5's date of was August 24, 2017 and a CBC was completed August 27, 2017. S10's date of hire was August 29, 2017 and her CBC was received September 4, 2017. Specialist observed a notice of no convictions on; however, S10 did not date it and S1 stated she was unable to locate the receipt.

### 1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717-A Based on record review/interview(s): Provider did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center for O1, O2, O3 or O4. S1 stated that she was unaware of this requirement; however she will correct as soon as possible.

### 1907-A.1-2: High Chairs

Not Met

1907-A.1-2:

1. The high chair manufacturer's restraint device shall be used when children are sitting in a high chair.
2. Children who are either too small or too large to be restrained using the manufacturer's restraint device shall not be placed in a high chair.

#### Finding:

1907-A.1-2 Based on observations: The manufacturer's restraint device was not used when children are sitting in a high chair as Specialist observed a feeding table in use in Building #2 classroom # 2 where 4 of 6 chairs failed to have the manufacturers restraint device. Specialsit observed children sitting in .

### 1911-K: Hand Washing

Not Met

1911-K: Staff and children shall wash their hands using soap at least at the following times: upon arrival at the center, before preparing or serving meals, before giving medication, after playing in water used by more than one person, after toileting, after helping a child use a toilet or changing diapers, after wiping noses or cleaning wounds, after handling pets and other animals, after playing in sandboxes, before eating meals or snacks, upon coming in from outdoors, after cleaning or handling garbage and anytime hands become soiled with body fluids, such as urine, saliva, blood or nasal discharge.

## ***Statement of Deficiencies***

**Finding:**

1911-K Based on observations: Staff did not wash their hands with soap and water as needed as Specialist observed S7 change a one year old boy's diaper and begin to change an one year old girls diaper before washing her hands with soap and water. Specialist advised S1 and S7 that staff must wash their hands with soap and water after every diaper change.

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