

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review:

The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by: There was no documentation that S2 was present in the center on 11/1/18, 11/2/18, 11/5/18. S2's attendance records were inconsistent as documentation was provided for a week listed as 10/14,10/15, 10/16, 10/17, 10/18 and a week listed as 10/16,10/17,10/18, 10/19, 10/20. The year is not documented on any attendance record. It is unclear as to the correct year on the records provided. According to S2 she is in attendance at the center full time. According to S2, she goes back and forth between this center and center #16186.

1715-A.4: Child Care Criminal Background Check

Not Met

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

4. documentation of a CCCBC-based determination of eligibility for child care purposes from the department.

Finding:

1715-A.4 Based on record review: There was no documentation of a CCCBC based determination of eligibility for childcare purposes from the department for S8. S8's did have a CBC on file dated 12/22/17.

1721-A.-C.: Continuing Education Training

Not Met

1721-A.-C.: A. Early learning centers shall provide opportunities for continuing education of staff members who are left alone with children, or who have supervisory or disciplinary authority over children.

1. Staff members of early learning centers, excluding foster grandparents, shall obtain a minimum of 12 clock hours of continuing education per center anniversary year.

B. Staff members of type I, type II and type III centers who are neither left alone with children, nor have supervisory or disciplinary authority over children, shall obtain a minimum of three clock hours of continuing education in job related topics per center's anniversary year.

C. Continuing education for all types of centers shall be conducted by trainers approved by the Licensing Division. The Licensing Division shall keep a registry of approved trainers.

Finding:

1721-A.-C. Based on record review: There was no documentation that the center staff of an early learning center provided opportunities for staff member to obtain a minimum of 12 clock hours of training annually in the topics found in 1719 (A) and (B). Copies of certificates of completion or attendance records were not maintained at the center and available for inspection by the Licensing Division upon request. Four of twelve staff, S4, S5, S6 and S11, did not have the required continuing education.