

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.-D. Based on interview(s) at 11:00 AM on 11/4/2020, S1 failed to notify the Department and Child Welfare within 24 hours and the parent of the child involved immediately of the following Critical Incident: in August 2020, O1 reported seeing S27 dragging an unknown child by the arm to force him to leave a classroom to S1. S1 reviewed surveillance footage; however, she did not believe the allegation of abuse was justified and did not report this incident. The child's parent was also not notified.

Corrective Action Plan: Effective 11/4/2020, S1 stated she will report critical incidents and allegations regardless of how minor they may seem to ensure this is not cited again.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A: Based on interview and record review at 11:00 AM on 11/4/2020, the center's children's attendance record failed to be accurate at all times as C1, age one-year-old, was signed out of the center at 6:30 PM on 10/26/2020, after an incident in which she was hit on the head by a falling wooden refrigerator toy. According to a complaint received, C1 was signed out of the center at 3:15 PM; however, the center's incident report documents the injury occurred at 4:00 PM. S1 stated C1 was signed out after 4:00 PM; however, the documentation inaccurately reads 6:30 PM. C1 was signed out by a staff member at 6:30 PM because her parent did not sign her out when she left.

Corrective Action Plan: Effective 11/4/2020, S1 stated she will ensure the receptionist follows up when parents pick children up early to ensure the child is signed out accurately so this deficiency is not cited again.

1915.B.&C.: Health Services - Parental Notification

Not Met

1915.B.&C.:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

Finding:

1915.B&C: Based on record review and interview at 11:00 AM on 11/4/2020, center staff failed to accurately document the time of incidents and

Statement of Deficiencies

parental notification. Specialist reviewed incident reports and found on 8/7/2020, at 2:00 PM, a child tripped on her cot and hit her head leaving a mark. The parent was not notified until 3:10 PM. On 9/24/2020 at 3:30 PM, a child was running in the indoor playground, tripped and hurt his mouth. According to the incident report, the parent was notified at 3:30. On 9/2/2020, at 10:40 a child fell in indoor playground and it was documented the parent was notified at 10:40 AM. The documentation failed to notate what body part was injured. According to an incident report on 10/26/2020, at 4:00 PM, C1, age one, hit her nose on a shelf; and, her parent was notified at 4:00 PM. According to a complaint received, the parent was notified of the injury at 2:47 PM and picked C1 up at 3:15 PM. S1 stated she believed the incident occurred at 4:00 PM; however, it is possible 4:00 PM is the time she received the document. S1 stated C1 was injured when another child tipped over a wooden refrigerator toy which hit C1 on the nose causing a nosebleed and bruising.

Corrective Action Plan: Effective 11/4/2020, S1 stated she will document the actual time of the incident as soon as she is notified of incidents and accidents so she can ensure the actual time of the incident is noted on the document. She will also use center cameras to verify the time of incidents, when possible, to ensure this deficiency is not cited again.